



NEW RESIDENTIAL BUILDING PERMIT APPLICATION

OFFICE USE ONLY

PERMIT NUMBER: PB _____ **PERMIT FEE:** \$ _____

**** MINIMUM FEE IS \$100.00****

ACCEPTANCE OF FEE DOES NOT CONSTITUTE APPROVAL OF PERMIT

JOB SITE INFORMATION

ADDRESS: _____

SUBDIVISION: _____ LOT #: _____

PROPERTY OWNER INFORMATION

NAME: _____

ADDRESS (IF APPLICABLE): _____

CITY: _____ STATE: _____ ZIP: _____

PHONE #: _____ CELL #: _____

CONTRACTOR INFORMATION

COMPANY NAME: _____ SAME AS PROPERTY OWNER

COMPANY ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE #: _____ EMAIL: _____

* GA STATE LICENSE #: _____ EXPIRES: _____

* BUSINESS LICENSE #: _____ EXPIRES: _____

JURISDICTION ISSUED: _____

*** PHYSICAL COPIES NEEDED**

APPLICANT INFORMATION

SAME AS CONTRACTOR (CONTINUE TO NEXT PAGE)

SAME AS PROPERTY OWNER (CONTINUE TO NEXT PAGE)

OTHER (FILL OUT BELOW)

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE #: _____ CELL #: _____

PROPERTY INFORMATION		
IS PROPERTY LOCATED IN A FLOOD PLAIN? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN		
<input type="checkbox"/> SINGLE FAMILY RESIDENCE	<input type="checkbox"/> MULTI-FAMILY RESIDENCE	– No. OF UNITS _____
LOT SIZE: _____ SQUARE FOOT / _____ ACRES		
ZONING: _____ SETBACKS: FRONT: _____ SIDES: _____ BACK: _____		
POWER COMPANY: _____ GAS COMPANY _____		
WATER SERVICE: <input type="checkbox"/> CITY WATER <input type="checkbox"/> COUNTY WATER WASTE: <input type="checkbox"/> CITY SEWER <input type="checkbox"/> SEPTIC TANK		

PROJECT INFORMATION		
BEDROOMS: ___ ROOMS (OTHER THAN BEDS, BATHS, HALLS, CLOSTES, ECT): ___ 1/2 Baths: ___ Baths: ___		
BUILDING PLAN NAME: _____ <input type="checkbox"/> ON FILE <input type="checkbox"/> NEW PLAN (\$75 REVIEW FEE DUE)		
PROJECT CONTRACT COST: \$ _____ STORIES: ___ BASEMENT: <input type="checkbox"/> FINISHED <input type="checkbox"/> UNFINISHED <input type="checkbox"/> N/A		
CONSTRUCTION TYPE: <input type="checkbox"/> TYPE I (noncombustible materials) <input type="checkbox"/> TYPE II (noncombustible materials)		
<input type="checkbox"/> TYPE III (exterior walls noncombustible) <input type="checkbox"/> TYPE IV (heavy timber) <input type="checkbox"/> TYPE VB (any material permitted by code)		
FLOOR AREA:		
BUILDING SQ. FT. : _____	DECKS: _____	PORCH: _____
BASEMENT: _____	GARAGE: _____	
OTHER: _____ (EXPLAIN) _____	TOTAL AREA = _____	
IMPERVIOUS SURFACES:		
HOUSE: _____	GARAGE: _____	DRIVES: _____
PORCH/WALKS: _____		
OTHER: _____ (EXPLAIN) _____	TOTAL AREA = _____	
OTHER INFORMATION (IF ANY): _____		

REQUIRED ATTACHMENTS (TO BE ANSWERED BY CITY STAFF)

- HOA APPROVAL LETTER CONSTRUCTION PLANS SITE PLAN EROSION CONTROL PLAN

THE ISSUANCE OF THIS PERMIT AUTHORIZES IMPROVEMENTS OF THE REAL PROPERTY DESIGNATED HEREIN WHICH IMPROVEMENTS MAY SUBJECT SUCH PROPERTY TO MECHANIC’S AND MATERIAL MEN’S LIENS PURSUANT TO PART 3 OF ARTICLE 8 OF CHAPTER 14 OF TITLE 44 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED. IN ORDER TO PROTECT THE INTEREST IN SUCH PROPERTY AND TO AVOID ENCUMBRANCES THEREON, THE OWNER OR ANY PERSON WITH AN INTEREST IN SUCH PROPERTY SHOULD CONSIDER CONTRACTING AN ATTORNEY OR PURCHASE A CONSUMER’S GUIDE TO LIEN LAWS WHICH MAY BE AVAILABLE TO BUILDING SUPPLY HOME CENTERS.

APPLICANT'S SIGNATURE: _____

DATE: _____

- APPROVED** **NOT APPROVED**

COMMENTS:

BUILDING OFFICIAL'S SIGNATURE: _____

DATE: _____