

City of Fayetteville
NOTICE
REQUEST FOR QUALIFICATIONS
For
ENGINEERING SERVICES

RFQ Due: Monday July 1, 2019 @2pm
Questions Deadline: Thursday June 20, 2019 @5pm

Notice is hereby given that statements of qualifications will be received at City Hall, until July 1, 2019, 2:00 PM local time, for furnishing engineering services necessary and incidental to the City of Fayetteville.

Proposals shall be addressed and delivered to the City of Fayetteville, Danielle Ballard, Purchasing Agent, 240 Glynn Street South, Fayetteville, Georgia 30214 and shall be labeled "City of Fayetteville Engineering Services." Any Proposer who wishes his proposal to be considered is responsible for making certain that his proposal is received in City Hall by the proper time. No oral, telegraphic, electronic, facsimile, or telephonic proposals or modifications will be considered. Proposals received after the scheduled Submittal Deadline will be returned unopened. Any questions or clarifications to the RFQ must be submitted in writing to Danielle Ballard no later than close of business June 20, 2019.

It is the responsibility of the Proposer to see that any Proposal submitted shall have sufficient time to be received by the City of Fayetteville at City Hall before the Submittal Deadline. Late proposals will be returned to the Proposer unopened. Proposals must bear original signatures and figures.

The City of Fayetteville, Georgia hereby gives public notice that it is the policy of the City of Fayetteville to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related statues and regulations in all programs and activities. It is our policy that no person in the United States of America shall, on the grounds of race, color, national origin, sex, age, or disability be excluded from the participation in, be denied the benefits of or be otherwise subjected to discrimination under any of our program or activities.



CITY OF FAYETTEVILLE REQUEST FOR QUALIFICATIONS

Issue Date: 6/12/19	RFQ Number: FS1018-02	RFQ Title: ENGINEERING SERVICES CITY OF FAYETTEVILLE, GEORGIA
RFQ Due Date and Time: 7/1/19 @ 2PM		Number of Pages:

CONTACT INFORMATION	
Procurement Agent and Contact for this RFQ: Danielle Ballard, Purchasing Agent	Procurement Official: Carleetha Talmadge, Assistant Finance Director
City of Fayetteville Finance & Administrative Services Department 240 South Glynn Street Fayetteville, GA 30214	Phone: (770) 461-6029 Fax: (770) 460-4238 Website: www.fayetteville-ga.gov

INSTRUCTIONS TO OFFERORS	
Return Sealed Proposal to: City of Fayetteville Finance & Administrative Services Department 240 South Glynn Street Fayetteville, GA 30214	Mark Face of Sealed Envelope/Package: Offeror's Name and Address RFQ Name: ENGINEERING SERVICES CITY OF FAYETTEVILLE, GEORGIA RFQ Due Date & Time: July 1, 2019 @ 2pm Special Instructions: Label "City of Fayetteville Engineering Services"
IMPORTANT: SEE STANDARD TERMS AND CONDITIONS	

OFFERORS MUST COMPLETE THE FOLLOWING	
Offeror Name & Address:	Authorized Signatory: (Please Print Name and Sign in Ink)
Offeror Phone Number:	Offeror Fax Number:

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REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

CITY OF FAYETTEVILLE, GEORGIA

The OWNER wishes to engage ENGINEER to provide professional engineering and project management services. In general, the services provided by the ENGINEER will include, but not necessarily be limited to, the following services:

- Project Management and Planning
- Feasibility Studies
- Technical Reports
- Engineering and Design
- Permitting and Agency Coordination
- Construction Management and Oversight
- Easement and R/W Acquisition
- Review development plan applications/submittals for compliance with City engineering standards

Other professional services may be added at the discretion of the OWNER, under the terms of this AGREEMENT.

The ENGINEER will work with the OWNER to coordinate and integrate the overall management; planning; engineering design; construction review for each project. In general, the ENGINEER will oversee project management & planning, scope development, work progress monitoring, project schedule maintenance, engineering design, construction review, and project cost control, as well as address additional design related tasks specifically requested by the OWNER.

The ENGINEER will prepare and submit a TASK ORDER FORM (TOF) to be executed between the OWNER and the ENGINEER for each specific project, report, study, task, etc. (unless directed otherwise by the OWNER), which will specify the scope of services, schedule, and fee arrangement. Each TOF will reference this AGREEMENT and be an amendment to this AGREEMENT. The OWNER has the option to direct the ENGINEER to utilize an alternative method to the TOF (as warranted by the work task requested) including memo, email or other similar and acceptable documentation method.

It will be the responsibility of the ENGINEER to periodically update the OWNER regarding incurred fees for the various projects under this AGREEMENT as it relates to an estimated project budget in the event that a budget revision is warranted by the work effort undertaken, or anticipated, by the ENGINEER and as agreed to by the OWNER. ENGINEER and OWNER will also periodically review project progress and schedules to ensure timely completion of work. The ENGINEER will include the necessary documentation pertaining to any proposed, or anticipated, subconsultants within the TOF for review and approval by OWNER prior to implementation of the specific work task. Prior to engaging the services of a subconsultant, designated representatives from the OWNER and ENGINEER will discuss the project specific needs, budget and schedule factors that must be adhered to. The designated representatives will then proceed with a course of action to identify and select a qualified subconsultant. Once the

list of subconsultants is identified, the designated representatives will then establish a selection process that is mutually agreeable to both parties. It is anticipated that the process will likely involve one of the following processes:

- Direct selection of a specific subconsultant that is most qualified to perform the desired services;
- Solicitation of qualifications from various subconsultants followed by issuance of a Request for Proposals (RFP) from a specified list;
- Other appropriate methods of selecting qualified professionals to assist with the provision of professional services.

In each case, where a subconsultant is anticipated to be contracted to perform professional services to the City under this AGREEMENT, the selection process will include representatives from both the OWNER and ENGINEER unless the OWNER directs the ENGINEER otherwise.

OWNER and ENGINEER, in consideration of their mutual covenants herein, agree in respect of the performance of professional engineering and management services by ENGINEER and the payment for those services by OWNER as set forth below.

1.0 SECTION 1 – GENERAL PROJECT MANAGEMENT AND CONSULTING ENGINEERING SERVICES

1.1 **Description.** ENGINEER shall serve as Consulting Engineer to OWNER and shall provide project management and consulting engineering services, from time to time, as requested by OWNER. These services will be provided on a formal (written) or informal (verbal) basis as determined by the circumstances and the wishes of the OWNER. Examples of General Project Management and Consulting Engineering Services would include, but not be limited to, the following:

- 1.1.1 Review of existing system data and providing of advice pertaining to operations, planning, expansion, repair or other matters that may be of concern to OWNER.
- 1.1.2 Serve as consulting engineer on behalf of the OWNER to various subconsultants as it relates to project planning, scope of work development, work progress oversight, project QA/QC, budget review/management, schedule and construction oversight.
- 1.1.3 Preparation of engineering studies, alternative evaluations, surveys, reports, cost estimates, financial analysis, or other engineering documents specifically requested by OWNER.
- 1.1.4 Serve as engineering liaison for the OWNER to various local, state and federal agencies that may have jurisdiction over certain aspects of OWNER'S operations.
- 1.1.5 Provide other engineering related services as may be requested and authorized by the OWNER.

2.0 SECTION 2 – BASIC ENGINEERING SERVICES

2.1 **Basic Engineering Services** include those services normally associated with project management and engineering design for water & sewer and public works related projects. Engineering services will typically include, but not be limited, to the following.

2.2 **Preliminary Design and Planning Phase**, the ENGINEER shall:

2.2.1 In consultation with OWNER, and on the basis of the available Preliminary Study information, define the project specific objectives, scope of work, schedule, and preliminary budget for projects specified by the OWNER.

2.2.2 Advise OWNER if additional data or professional services of the types described in this AGREEMENT are necessary, and procure the necessary services.

2.2.3 Prepare preliminary design documents consisting of the following: design criteria, cost estimate information, preliminary drawings, project scope of work development, design schedule and written description of the project.

2.2.4 Provide coordination, permitting, and managerial assistance to the OWNER regarding utility relocation, easements, R/W acquisition, etc. as specifically requested by the OWNER.

2.3 **Comprehensive Design Phase**, the ENGINEER shall:

2.3.1 Perform engineering surveys of the construction site to determine horizontal and vertical site data including topography, relevant site elevation data, locations and measurements of existing site conditions that could affect the project.

2.3.2 Represent the OWNER at public hearings and City meetings with applicable regulatory agencies and/or City Council and City Staff.

2.3.3 Preparation of detailed design plans, specifications, documents (a.k.a. Contract Documents/Bidding Documents) and engineering cost estimates for the project.

2.3.4 Oversee the work efforts of the subconsultants as it relates to the overall project objectives, schedule and budget. Technical accuracy and design quality will be the responsibility of the subconsultant unless otherwise stipulated in their contract with the ENGINEER.

2.3.5 Advise OWNER of potential adjustments as it relates to total project costs resulting from changes in project scope, extent or character or design requirements of the project or construction costs.

- 2.3.6 Furnish no more than five copies of design plans, specifications and documents for approval by the OWNER, his representatives, and applicable regulatory authorities.
- 2.4 **Pre-Construction Phase**, the ENGINEER shall:
- 2.4.1 Pre-qualify, when possible, contractors for bidding the various projects.
- 2.4.2 Assist OWNER in advertising for and obtaining bids or negotiating contracts for each construction project, and maintain a record of prospective bidders to whom Construction Documents/Bidding Documents have been issued, attend pre-bid conferences and issue Construction Documents/Bidding Documents.
- 2.4.3 Issue addenda appropriate to interpret, clarify or expand the Construction Documents/Bidding Documents.
- 2.4.4 Consult with OWNER concerning, and determine, the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Construction Documents/Bidding Documents.
- 2.4.5 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services. ENGINEER will verify that the contractor's insurance and bonding capabilities meet the OWNER's requirements.
- 2.5 **Construction Phase Services**, the ENGINEER shall:
- 2.5.1 ENGINEER will arrange a pre-construction conference with the successful bidder to discuss administrative issues associated with the project; establish site safety procedures (where applicable); address project logistics; establish lines of communication; and address other applicable issues as necessary in the interest of construction QA/QC and safety.
- 2.5.2 ENGINEER will review the CONTRACTOR's work schedule to ensure general conformance with preliminary schedules developed by the OWNER and ENGINEER. Appropriate modifications will be recommended to CONTRACTOR in an effort to ensure efficiency in the construction process. ENGINEER will notify the OWNER if significant discrepancies exist in the CONTRACTOR's schedule as compared to the agreed upon construction schedule with the applicable parties.
- 2.5.3 ENGINEER shall serve as the OWNER's representative with duties and limitations of responsibility and authority as stated in the general conditions of construction Contract Documents. Except as provided herein or mutually agreed by the parties for any particular project, the "STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT" by Engineers Joint Contract Documents Committee (EJCDC No. 1910-8, 1996 edition), which by reference is incorporated herein, shall be used.

- 2.5.4 ENGINEER shall visit the site at regular intervals appropriate to the various stages of construction to observe progress and quality of the CONTRACTOR's work, and shall keep OWNER informed of same.
- 2.6 **Interpretations and Clarifications.** ENGINEER shall issue necessary interpretations and clarifications of the Contract Documents/Bidding Documents and in connection therewith prepare work change directives and process CONTRACTOR's change orders as required.
- 2.7 **Shop Drawings.** ENGINEER shall review cut sheets, submittals, shop drawings and other relevant data. ENGINEER shall review shop drawings and other data which CONTRACTOR(s) are required to submit, but only for conformance with the design concept of the project and compliance with the information given in the design plans, specifications and documents. ENGINEER will review and approve CONTRACTOR's shop drawings and provide approved copy of drawing to the OWNER prior to CONTRACTOR notification.
- 2.8 **Schedule Monitoring.** ENGINEER will review and update CONTRACTOR(s) schedule(s) to monitor construction progress and to assist the CONTRACTOR in identifying potential "work arounds" to make up for work delays, change orders, etc. Updated schedules will be provided to the OWNER as necessary unless agreed otherwise.
- 2.9 **Applications for Payment.** ENGINEER will review CONTRACTOR's applications for periodic payment to verify that amounts requested by the CONTRACTOR agree with actual progress of the work. Approved applications will be submitted to the OWNER for payment.
- 2.10 **Correspondence.** ENGINEER will distribute and maintain project correspondence and documents throughout the construction phase. Schedules for project deliverables will be established and adhered to in order to maintain the overall project schedule(s).
- 2.11 **Contract Closeout.** ENGINEER shall conduct a review of each project phase to determine if the work is substantially complete and a final review of each project phase will be performed to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to CONTRACTOR and may give written notice to OWNER and the CONTRACTOR that the work is acceptable (subject to any conditions therein expressed).

3.0 SECTION 3 – SUPPLEMENTAL SERVICES

3.1 The services listed in this section will be provided to supplement the services outlined in the previous sections. If authorized by the OWNER, ENGINEER will furnish (or utilize the services of subconsultants/subcontractors as necessary) these services under the terms of this AGREEMENT.

3.2 Examples of Supplemental Services include, but are not necessarily limited to, the following:

- a) Geotechnical Engineering and related services.
- b) Surveying (i.e. construction staking, property boundary, topographic surveys, easement plats, etc.).
- c) Environmental Engineering and Assessment Services (i.e. environmental impact studies, water quality consulting, etc.).
- d) Hydrogeology and Geology.
- e) Transportation and Traffic Engineering.
- f) Stormwater Management including but not limited to Long-term Water Quality Monitoring and Annual reporting to the Georgia Environmental Protection Division.
- g) NPDES Permit Phase II MS4 compliance activities on behalf of the City including but not limited to MS4 inspections of the City's stormwater structures and ponds and Annual Phase II Reporting to the Georgia Environmental Protection Division.
- h) CADD Mapping and Geographical Information Systems (GIS).
- i) Supplemental, or extended, services made necessary by (1) work damaged by fire or other cause during construction, (2) prolongation of the construction contract period, and (3) default by the Contractor.
- j) Services resulting from significant changes in extent of the project or revision of previously accepted concepts, reports, design plans, specifications or documents when such revisions are due to causes beyond control of ENGINEER.
- k) Resident Inspection for Construction.
- l) Preparation of as-built drawings, unless required by a specific project TOF.

4.0 SECTION 4 – FEES AND PAYMENTS TO ENGINEER

4.1 Provide proposed fee schedules and rates as requested below:

Fee Schedule for Basic Services for Projects of Average Complexity
Fee Schedule for Basic Services for Projects of Above-Average Complexity
UNIT RATES – 2019 BILLING RATES-Basic Service Rates Per Hour

- 4.2 For general consulting engineering services as outlined in this, OWNER shall pay ENGINEER the fee documented in the project specific Task Order Forms. Any additional unit rates for subconsultants contracted to provide specialized services for specific work tasks will be included in the project specific Task Order Forms.
- 4.3 In addition to the customary overhead items, the following costs are specifically defined as an overhead charge and there shall be no additional charge for these costs: telephone charges, computer expenses, use of company vehicles (mileage), in-house reproduction, photocopying, use of company-owned equipment and routine expendable supplies. Direct expenses (including subconsultants hired by the ENGINEER) will be invoiced “at cost” to the OWNER. The ENGINEER stipulates that the labor category billing rates will be revised on an annual basis (March) to account for salary adjustments. The ENGINEER shall not increase the labor category unit rates by more than 10% per year unless otherwise agreed to by the OWNER.
- 4.4 ENGINEER shall submit monthly invoices to OWNER (on or about the first of each month) in summary form and all ongoing project tasks will be included on the summary invoice. OWNER shall make payment to ENGINEER within thirty days from receipt of invoice.

5.0 SECTION 5 – OWNER’S RESPONSIBILITIES

5.1 OWNER shall:

- 5.1.1 Provide all criteria and full information as to OWNER’s requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER will require to be included in the drawings and specifications.
- 5.1.2 Assist ENGINEER by placing at his disposal all available information pertinent to the project including previous reports and any other data relative to design or construction of the project.
- 5.1.3 Arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform his services.
- 5.1.4 Designate in writing a person (or persons) to act as OWNER’s representative(s) with respect to the services to be rendered under this AGREEMENT. Such person(s) shall have complete authority to transmit instructions, receive information, interpret and define OWNER’s policies and decisions with respect to materials, equipment, elements and systems pertinent to ENGINEER’s services.

6.0 SECTION 6 – ENGINEER’S RESPONSIBILITIES

- 6.1 **Project Management and Design.** The ENGINEER shall manage and design the work in strict compliance with all applicable laws and in strict compliance with all applicable codes. All plans and specifications shall bear the signature and seal of the ENGINEER, which shall be prima facie evidence that the ENGINEER has exercised the degree of skill and professional competence required of professional engineers licensed in the State of Georgia and that the ENGINEER has not practiced beyond the limits of his field of specialty or expertise.
- 6.2 **Standard Professional Services.** The ENGINEER by the execution of this AGREEMENT contracts that he is possessed of that degree of care, learning, skill and ability which is ordinarily possessed by other members of his profession and further contracts that in the performance of the duties herein set forth he will exercise such degree of care, learning, skill and ability as is ordinarily employed by professional engineers licensed to practice in the State of Georgia under similar conditions and like circumstances and shall perform such duties without neglect, and shall not be liable except for failure to exercise such degree of care, learning, skill and ability. Any other provision of this AGREEMENT to the contrary notwithstanding, the ENGINEER shall not receive any fee on account of increases in cost resulting from change orders necessitated by errors or oversights of the ENGINEER.
- 6.3 **Professional Liability Insurance.** Simultaneous with the execution of this AGREEMENT, and prior to the provision of any professional services by the ENGINEER, and during the entire term of this AGREEMENT, including future renewals thereof, the Engineer shall maintain in full force and effect a policy of professional liability insurance from a company authorized to do business in the State of Georgia in limits of \$1,000,000 each claim, \$2,000,000/year aggregate, with \$5,000 per claim deductible. The ENGINEER represents, warrants and covenants that in the event a claim is filed against such policy, the ENGINEER has sufficient unencumbered assets and financial standing to pay in full the maximum deductible per claim. ENGINEER shall furnish evidence of said coverage to OWNER in the form of a certificate from the issuing insurance company that the policy is in good standing. If two or more claims are made by ENGINEER against said coverage, at any time relevant to this AGREEMENT, notice of such fact shall be furnished to OWNER in writing, which event shall furnish OWNER the option to terminate this AGREEMENT. As further condition, said policy shall not be canceled, changed, allowed to lapse or allowed to expire until thirty (30) days after written notice is given by ENGINEER or OWNER, via certified mail, return receipt requested. Engineer shall at all times during the terms of this AGREEMENT, including for four (4) years after the expiration or termination of the AGREEMENT for any reason, maintain continuity of coverage described in Section 6.3 against any liability directly indirectly resulting from engineer or its employees or agent’s duties in connection with this AGREEMENT or any other acts or omissions of engineer or its respective employees or agents occurring in whole or in part during the term of this AGREEMENT. ENGINEER shall procure continuity coverage by obtaining subsequent policies which have a retroactive date of coverage equal to the effective date of this AGREEMENT or

by obtaining an extended recording endorsement with coverages consistent with those described in Section 6.3.

- 6.4 **Personal Services.** In contemplation that engineering services are personal, the ENGINEER agrees that no change in the business organization of the ENGINEER under which the firm shall perform shall be made during the AGREEMENT term, unless prompt written notice to the OWNER is given, which event shall afford the OWNER the option to terminate this AGREEMENT.
- 6.5 **Approval of Bonds by Bidders.** Inasmuch as the ENGINEER will provide assistance to the OWNER in the bidding and negotiating of water & sewer and public works contracts, for which the successful contractor must present payment and performance bonds as a condition of the award of such contracts, it shall be the duty of the ENGINEER to verify that the Surety for Contractor's Bonds meets the criteria contained in the General Conditions of the Contract Documents (listed on Federal Register Circular 570) and licensed and in good standing with Insurance Commission of the State of Georgia.
- 6.6 **Compliance with Equal Employment Opportunity Laws and Americans with Disabilities Act.** As a condition for entry of this AGREEMENT, the ENGINEER represents, warrants and covenants that at the time of entry of this AGREEMENT, and during the term thereof, the ENGINEER shall observe and comply with all applicable laws governing equal employment opportunities, including the employment of persons with disabilities, as defined by the Americans with Disabilities Act of 1991. Furthermore, the ENGINEER shall maintain a drug free workplace as required by Georgia law during the term of this AGREEMENT.

7.0 SECTION 7 – GENERAL CONSIDERATIONS

7.1 **Commencement.** This AGREEMENT will take effect upon delivery of executed AGREEMENT to both parties.

7.2 **Term of AGREEMENT.** The initial term of this AGREEMENT shall be from the date of execution by all parties. Thereafter, unless either party provides at least 30 days prior written notice to the contrary, the AGREEMENT shall automatically renew for increments of one year at each March 15 for an additional four (4) years. Either party, upon giving 30 days written notice, may terminate this AGREEMENT at any time without cause. Termination of this AGREEMENT by either party shall not impair or affect whatever rights, including payment for services performed prior to termination either party may have under this AGREEMENT.

7.3 **Authorized Representative.** ENGINEER shall designate in writing a person (or persons) to act as ENGINEER's representative(s) with respect to the services to be rendered under this AGREEMENT. Such person(s) shall have complete authority to transmit instructions, receive information, interpret and define ENGINEER's policies and decisions with respect to materials, equipment, elements and systems pertinent to this AGREEMENT.

7.4 **Successors and Assigns.**

7.4.1 OWNER and ENGINEER each is hereby bound and the partners, successors, executors, administrators, assigns and legal representatives of each are bound, to the other party to this AGREEMENT and to the partners, successors, executors administrators, assigns and legal representatives of such other party, in respect to all covenants, AGREEMENTs and obligations of this AGREEMENT.

7.4.2 Neither OWNER nor ENGINEER shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this AGREEMENT without the written consent of the other.

7.4.3 Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than OWNER and ENGINEER.

7.5 **Limitations of Responsibility.** Nothing herein shall be construed as making the ENGINEER responsible for supervising or directing the work of the OWNER, Contractors or other furnishing work related to the project. Nor shall ENGINEER have authority over means, methods, techniques or procedures of construction, or for safety precautions incident to the work of the OWNER, Contractors or other, or for any failure of same to comply with laws, rules or regulations. ENGINEER cannot guarantee the performance of work by Contractors nor assume responsibility for Contractor's failure to perform in accordance with Contract Documents.

7.6 **Indemnification.** The OWNER shall indemnify and hold harmless ENGINEER and all

of its personnel from and against any claims, damages, loss and expenses (including attorney's fees) arising out of or resulting from the performance of the services under this AGREEMENT, provided that any such claim, damage, loss or expense is solely caused by the negligent act or omission of the OWNER, its employees or agents (except ENGINEER). The ENGINEER's liability will be limited to the negligence, willful misconduct or omissions of its own employees, agents, subcontractors and subconsultants and ENGINEER shall, and hereby, does indemnify OWNER from the same.

- 7.7 **Re-use of Documents.** All documents including design plans, specifications and documents prepared by ENGINEER pursuant to this AGREEMENT are instruments of service in respect of the project. They are not intended or represented to be suitable for re-use by OWNER or others on extensions of the project or on any other project.
- 7.8 **Controlling Law.** This AGREEMENT is to be governed by the laws of the State of Georgia. The parties hereby agree and stipulate this AGREEMENT was made and entered into in City of Fayetteville, Georgia, which shall be appropriate venue for any action brought relating thereto.
- 7.9 **Severability and Reformation.** Any provision or part thereof of this AGREEMENT held to be void or unenforceable under any law shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this AGREEMENT shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

Addendum 1
Engineering Services Request for The City of Fayetteville
RFQ –FS1018-02

Q&A

1. Q. What is the term of the proposed contract?

A. One year with an option to renew each year for up to 5 years.

2. Q. Other than the proposed fee schedule shown in Section 4.0, what information is Fayetteville requesting be submitted in the response to this RFQ?

A. The ability to meet the general engineering requirements in section 2 and the ability to meet any of the other services defined in section 3

3. Q. Are the fee schedules for projects of average complexity and above average complexity lump sum or hourly?

A. hourly

4. Q. Can you define 'average' and 'above average' complexity?

A. That would be up to the engineer to decide if they having a different rate structure based upon complexity defined by them. If not and it is one rate, then that would need to be shown.

5. Q. Is Reviewing development plan applications/submittals included in this RFQ?

A. Yes, it should be added in section 3, supplemental services item m) Review of development plan applications and submittals

Addendum 2
Engineering Services Request for The City of Fayetteville
RFQ –FS1018-02

This Addendum is to extend the Bid Opening Date as well as a Correction to Question #3 on the previous Addendum:

Please read carefully the updated information below:

Bid Opening Date Extended to:

Tuesday July 9th, 2019 at 2pm.

Question #3. Are the fee schedules for projects of average complexity and above average complexity lump sum or hourly?

Answer. **In Addendum 1 It incorrectly states hourly, this should be lump sum**