

**Request for Proposals
RFP Item #SW100-01**

**Residential Curbside Solid Waste & Recyclables Collection Services
For
The City of Fayetteville, Georgia**

RFP Due: Thursday, April 16, 2015 @ 3:00 P.M.
Mandatory Pre-Proposal Conference: Thursday, March 26, 2015 @ 2:00 P.M.
Question Deadline: Monday, April 6, 2015 @ 5:00 P.M.

Sealed proposals for the curbside collection of municipal solid waste for the City of Fayetteville will be received at the Office of Finance & Administrative Services, located at 240 South Glynn Street, Fayetteville, Georgia, 30214 until 3:00 P.M., Thursday, April 16, 2015 at which time, proposals will be opened and publicly read. The City Council reserves the right to reject any and all proposals and to waive formalities.

Instructions for preparation and submission of the proposal are contained in the attached packet. Any changes to the conditions and specifications for this RFP must be in the form of a written addendum to be valid; therefore, the City will issue a written addendum to document all approved changes. Any proposal submitted which does not acknowledge the receipt of an addendum will not be considered.

Should you have any questions concerning the proposal documents, or need additional information, you may contact Carleetha Talmadge, our City's Designated Contact, directly at 770-719-4161 or by email at ctalmadge@fayetteville-ga.gov.

Mailing Address for proposal submission:

*Carleetha Talmadge – Assistant Director of Finance & Administrative Services
240 South Glynn Street
Fayetteville, GA 30214*

*RFP Response - RFP #SW100-01
Residential Curbside Solid Waste & Recyclables Collection Services*

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SECTION 1 - SUBMISSION INSTRUCTIONS

Purpose: The purpose of this document is to provide information to Proposers' for submitting a proposal to supply the City with the services contained within.

- 1.1. Standards for Acceptance of Proposal: The City reserves the right to reject any or all proposals and to waive any irregularities or technicalities in proposals received whenever such rejections or waiver is in the best interest of the City.
- 1.2. Proposal Opening: Sealed Proposals shall be opened publicly in the presence of one or more witnesses at the time and place designated in the RFP. The amount of each proposal and such other relevant information as the City's Designated Contact deems appropriate, together with the name of each Proposer/vendor shall be recorded.
 - 1.2.1. Provided that the proposal is delivered to the City's Designated Contact at the time, place, and under the conditions contained in the RFP, the proposals shall be conditionally accepted without alteration or correction pending evaluation. By submission of their proposal, Proposers' warrant that their proposed pricing, terms and conditions will be firm for acceptance for a period of ninety (90) days from opening date.
- 1.3. Award of Contract: The contract, if awarded, will be awarded to the most responsive and responsible Proposer who demonstrates the greatest value and benefit to the City.
- 1.4. Contract Negotiation: Upon receiving the notification for award from City, the Proposer shall submit a final contract for negotiation/execution.
- 1.5. Notice to Proceed: The successful Proposer shall not commence work under this invitation to proposal until duly notified by receipt of a contract signed as executed by the Mayor and Council.
- 1.6. Qualified Proposer: A "Qualified Proposer" is defined for this purpose as one who meets all requirements for licensing, insurance and service contained within these specifications including attendance at the MANDATORY PRE-PROPOSAL CONFERENCE.
- 1.7. Minimum Qualifications: Each Proposer shall have no less than five (5) years of residential curbside solid waste collection experience in the State of Georgia. They must provide references for at least three (3) cities, with which they are currently providing service for. The referenced cities must hold a population that is comparable to, or larger than the population of the City of Fayetteville, which is approximately 16,500. Each city customer must respond favorably to the reference inquiry with no history of unresolved service issues or concerns.

SECTION 2 - SUBMISSION REQUIREMENTS

Purpose: The purpose of this document is to provide information to Proposers' for submitting a proposal to supply the City with the services contained within.

2.1. How to Prepare Proposals:

All proposals shall be:

- (A) Prepared on the forms enclosed, along with written explanations where applicable.
- (B) Typewritten or completed with pen and ink and signed by the Proposers' authorized representative. Each proposal constitutes an offer and may not be withdrawn except as provided herein.
- (C) Completed in their entirety containing all information required by the RFP.
- (D) Submitted in a sealed package, plainly marked with "Proposal Response – RFP #SW100-01 and the title **"Curbside Solid Waste & Recyclables Collection Services"** along with the name and address of the Proposer.
- (E) Mailed or delivered in sufficient time to ensure receipt by the City's Designated Contact on or before the date and time specified. RFPs not received by the time and date specified will not be opened.
- (F) Contained and organized in a three ring binder that shows the name of the Proposer and the title of the RFP on the front cover. The contents of the proposal shall be identified with eight (8) tabbed sections, as follows:

1. *Proposal Forms*

This section should include the Proposal Pricing Form, Non-Collusion Affidavit, and the Employment Eligibility Form.

2. *Company Information*

This section should contain the name, address, history and current description of Proposer. All contact and facility information associated with the delivery of service for this contract should be included. (Not to exceed 8 single sided or 4 double sided pages)

3. *Financial Information*

This section should contain a copy of the Proposers' Business License, Tax ID Form W-9, Proof of Insurance and evidence of bondability.

4. *Experience & References*

This section should contain a description of curbside solid waste collection experience in the State of Georgia. Include at least three (3) references for city contracts with the same or a greater population than the City of Fayetteville. Each reference must include the number of homes served and a summary of the type and frequency of service.

5. *Service Proposal*

This section should describe the Proposers' approach to each of the required services including the, type of equipment to be used, routing strategy, intended disposal site, customer service plan, implementation plan, and any operational standards related to hiring, training, and safety. This should also include details of the proposed method of electronic reporting and communications as well as adjustments to service on holidays.

6. *Promotion & Education*

This section should include a description of the Proposers' commitment to promoting, educating and informing residents of program information and any changes in service. Samples of materials used in other Georgia cities should be included.

7. *Alternate Proposals & Exceptions*

This section should contain a list of items from the standard service requirements that the Proposer is not capable of, or willing to, deliver. This section may also include alternative approaches to the management and service delivery of the City's solid waste program. Pricing for alternative proposals must also be included in this section.

8. *Miscellaneous*

This section should contain any additional information that the Proposer would like to present.

2.2. Forms Requiring Signature: The following forms shall be included in the proposal submission and must be signed by an authorized representative of the Proposer.

2.2.1. Proposal Pricing Form: By signing and submitting this proposal form, Proposer acknowledges that it understands and accepts, other than those listed as "Exceptions", all of the conditions, requirements and specifications of this RFP.

2.2.2. Non-Collusion Affidavit: By signing and submitting this affidavit, Proposer declares that its agents, officers or employees have not directly, or indirectly entered into any agreements, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal.

2.2.3. Employment Eligibility Verification: The Georgia Security and Immigration Act of 2006, as of July 1, 2009, requires all contracts with local governments to be accompanied by a certification from the Contractor that they comply with the Georgia Security and Immigration Act of 2006. Proposers' must execute and submit a Contractor Affidavit. If Sub-Contractors are engaged, they are required to execute the Sub-Contractor Affidavit. These affidavits are attached.

2.3. Bonding Requirements:

2.3.1. Proposal Bond: Each proposal shall include a proposal guarantee equal to 5% of the Proposers' annual price. The proposal guarantee may be in the form of a bond or cashier's check.

2.3.2. Performance Bond: Each proposal shall include a letter from a corporate Surety stating that a Performance Bond will be furnished by it in the event that the Proposer is chosen for award. The letter shall be signed by an authorized representative of the Surety together with a certified copy of his power of attorney attached thereto.

2.3.2.1 Upon execution of the agreement the Proposer shall have 14 days to provide to the City a Performance Bond in an amount equal to the annual revenue. The Performance Bond shall be renewed annually.

- 2.4. Indemnification: Contractor shall indemnify and hold City harmless from and against any and all claims, liabilities, demands and causes of action arising out of Contractors' negligence in performance of the services or arising out of Contractors' failure to comply with the provisions of the agreement. Notwithstanding the foregoing, under no circumstances will Contractor be required to indemnify City with respect to any claims, liabilities, demands or causes of action arising in whole or in part out of the City's negligence, willful misconduct or failure to comply with the provisions of the agreement.
- 2.5. Insurance Requirements: Contractor shall be required to carry general liability insurance, workers compensation insurance and motor vehicle insurance as required by State laws as outlined below. A proof of coverage must be submitted with the proposal.

<u>Coverage</u>	<u>Minimum Limits of Liability</u>
Workers Compensation	Statutory
Employer Liability	\$100,000/\$500,000
General Liability	
Bodily Injury	\$500,000 each occurrence
Property Damage	\$100,000 aggregate
Automobile Liability	
Bodily Injury	\$1,000,000 each person \$1,000,000 each occurrence
Property Damage	\$1,000,000 each occurrence
Excess Umbrella Coverage	\$3,000,000 each occurrence

SECTION 3 - GENERAL CONDITIONS

- 3.1. Exclusivity: The successful Proposer will receive the exclusive right to all residential curbside solid waste collection services performed within the city limits. Materials included in this exclusivity are municipal solid waste, recyclables, bulky waste and yard waste as have been defined in the Georgia Comprehensive Solid Waste Management Act of 1990.
- 3.2. Contract Term: The contracted term of service will begin on May 1, 2015 for a period of five (5) years ending on May, 2020. The contract may be extended for another five (5) year period upon the approval of the Mayor and Council.
- 3.3. Rate Adjustments:
- 3.3.1. CPI: Rates shall increase automatically on each anniversary date by the rate of inflation as reported by the Department of Labor's Consumer Pricing Index for All Urban Consumers – U.S. City Average – Garbage and Trash Collection. Said increases shall not commence until 2017.
- 3.3.2. Adjustable Fuel Surcharges: The base rate for fuel will be based on the average, on highway, price of diesel over the most recent 12 month period as reported by the U.S. Energy Information Administration for the Lower Atlantic Region. In the event that the average cost of fuel increases over 10% a fuel surcharge may be added. Once the rate

drops below the 10% threshold the surcharge will be removed. Calculations and adjustments shall occur quarterly.

3.3.3. Unforeseen Increases: In the event that the Contractors' operational costs are increased, due to changes in governmental regulations or disposal fees, the Contractor may submit a request for an increase including a cost analysis that demonstrates a proof of need. All such rate adjustment requests shall not be unreasonably withheld.

3.4. Compliance with laws: The Proposer shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or City statute.

Holidays: In observance of the following holidays, as recognized by the City, Contractor shall not provide service on Christmas Day, Thanksgiving Day, Independence Day, Memorial Day, Labor Day, and New Years' Day.

Force Majeure: Contractor shall not be liable for failure to perform for reasons beyond its control which may include, but are not limited to, acts of the government, fires, floods, strikes, epidemics, quarantine restriction, freight embargoes, unusually severe weather of other Acts of God.

SECTION 4 - SCOPE OF SERVICES

The City requires residential curbside solid waste & recyclables collection services for approximately 5,500 homes contained within its city limits. The equipment to be used, materials to be collected, service frequencies and all other requirements are listed below.

4.1. Residential Curbside Garbage Collection: Contractor will be required to provide a 95 gallon cart for each occupied home to be serviced on a weekly basis.

4.1.1. Cart Contents: Only bagged Municipal Solid Waste as is defined by the Georgia Comprehensive Solid Waste Management Act of 1990 may be placed in the container for collection. Yard Waste must be collected separately.

4.1.2. Cart Placement: Containers must be placed at the curb no later than 7:00 A.M. on the morning of collection and should be placed as close to the curb as is safely possible without interfering with the flow of traffic.

4.1.3. Cart Overflow: Contractor is only required to remove materials contained inside the cart. Residents requiring additional service on a one-time basis will do so by requesting an extra service no less than 24 hours prior to their scheduled day of collection. Residents may request a second cart for a more permanent solution.

4.2. Residential Curbside Recyclables Collection: Contractor will be required to provide a 95 gallon cart for each occupied home to be serviced on a monthly basis.

4.2.1. Cart Contents: The minimum types of recyclable materials to be collected are food & drink containers made of Glass, Plastic, and Metal; Junk Mail, Newspaper, Magazines, and uncoated Cardboard.

- 4.2.2. Cart Placement: Containers must be placed at the curb no later than 7:00 A.M. on the morning of collection and should be placed as close to the curb as is safely possible without interfering with the flow of traffic.
- 4.2.3. Cart Overflow: Contractor is only required to remove materials contained inside the cart. Extra service will not be required for curbside recycling however, residents may request a second cart for a more permanent solution.
- 4.3. Residential Curbside Bulk Collection: Contractor will be required to collect oversized items from each resident requiring the service on a monthly basis.
 - 4.3.1. Acceptable Items: Items to be collected are defined as oversized items that will not fit in the 95 gallon cart or any item that exceeds 50 lbs. This would include, but not be limited to, furniture, appliances, grills, etc. All appliances containing Freon must show proof of Freon removal by a certified technician.
 - 4.3.2. Scheduling Requirement: Contractor will provide bulk services on no less than one day each month. Residents must call to schedule their pick-up no less than 24 hours prior to collection day.
- 4.4. Residential Curbside Yard Waste Collection: Contractor will be required to collect yard waste from each residence on a weekly basis.
 - 4.4.1. Packaging: Yard waste must be bagged or bundled. Bundled material may not exceed 4ft in length. Neither bags nor bundles may exceed 50lbs. There is a limit of 12 bags or bundles per week, per home. The total amount collected each week shall not exceed the capacity of the bed of a standard pick-up truck.
 - 4.4.2. Commercial Materials: Materials generated by the contracted activities of a professional service provider including, Landscapers, Lawn Maintenance Companies, Tree Removal Companies, General Contractors and Handyman Services shall be removed by the service provider.
- 4.5. Disposal Requirements: All waste collected from the city shall be delivered to a solid waste disposal site in Contractors' discretion, which facility that has been permitted in accordance with applicable laws, rules and regulations for the disposal of solid waste.
- 4.6. Routing and Software Requirements: Contractor shall utilize routing software to create a routed service strategy that limits truck traffic through the community while maximizing productivity to minimize fuel consumption and the City's carbon footprint. Prior to service implementation, Contractor must submit service route maps that are color-coded by zone for final route approval. Route maps shall be delivered in an electronic format that enables the City to display on website.
- 4.7. Personnel: All personnel associated with the delivery of service shall be hired, trained, and receive on-going safety training through an organized human resource management process that includes, but is not limited to, background checks, driving record reviews, and a committed drug-free workplace program.

- 4.8. Communications & Reporting: Contractor shall provide an internet/email based system for the communication of all service requests from the City's customer service representatives to the Contractor. All requests shall be tracked, recorded and reported monthly showing the date, type, and resolution of each request.
- 4.9. Billing & Payments: The City will be responsible for billing each resident. The Contractor will invoice the City on a monthly basis. All invoices will be paid net 30.
- 4.10. City Government Buildings: The contractor will provide, free of charge, garbage and recycling pick-up for the following City Government locations:
- City Hall
 - 3 Fire Department Locations
 - Police Department
 - Public Services Department
 - Main Street Department

SECTION 5 - SUBMISSION FORMS

- 5.1. The following forms must be included with each Proposers submission.
- 5.1.1. Proposal Pricing Form
 - 5.1.2. Non-Collusion Affidavit
 - 5.1.3. Employment Eligibility Form

PROPOSAL PRICING FORM

Residential Curbside Solid Waste Collection Services

Rate per month, per home, for curbside garbage collection	\$ _____	Each Per Month
Rate per month, per home, for curbside recycling collection	\$ _____	Each Per Month
Rate per month, per home, for curbside bulk collection	\$ _____	Each Per Month
Rate per month, per home, for curbside yard waste collection	\$ _____	Each Per Month
Total Combined Monthly Rate	\$ _____	Each Per Month

Commercial Front-Load & Cart Solid Waste Collection Services

The undersigned proposer states by execution of this form that it has adequately considered the requirements of the RFP and acknowledges that it understands and accepts, other than those listed as "Exceptions", all of the conditions, requirements and specifications.

Company Name

Authorized Representative Signature

Date

Title of Authorized Representative

Printed Name of Authorized Representative

EMPLOYMENT ELIGIBILITY VERIFICATION PROGRAM

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual firm, or corporation which is contracting with the City of _____, has registered with and is participating in a federal work authorization program[any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), in P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City at the time of the subcontractor(s) is retained to perform such service.

Company Name

EEV Program - User Identification Number

Authorized Representative Signature

Date

Title of Authorized Representative

Printed Name of Authorized Representative

As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)

EMPLOYMENT ELIGIBILITY VERIFICATION PROGRAM

SUB-CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned sub-contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual firm, or corporation which is engaged in the physical performance of services under a contract with the Prime Contractor, on behalf of the City of _____ has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information or newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

Prime Contractor Company Name

Subcontractor Company Name

EEV Program - User Identification Number

Authorized Representative of Subcontractor Signature

Date

Title of Authorized Representative of Subcontractor

Printed Name of Authorized Representative of Subcontractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)

NON-COLLUSION AFFIDAVIT

State of _____) County of (_____)

I, _____, being first duly sworn, depose and say that I am the
Authorized Representative Name

_____ of _____,
Authorized Representative Title Company Name of Proposer

Authorized Representative of the proposer that has submitted the attached proposal;

I am fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal; Such proposal is genuine and is not a collusive or sham proposal; Neither said proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other proposer, corporation, firm, or person to submit a collusive or sham proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such contract, or has in any manner, directly or indirectly, sought by agreement, collusion, communication, and/or conference with any other proposer, corporation, firm, or person to fix the price or prices in the attached proposal or of any other proposer, or to fix any overhead, profit, or cost element of the proposal price or the proposal price of any other proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City or any other person interested in the proposed contract; and

The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Authorized Representative Signature Date

Printed Name: _____ Date: _____

Subscribed and sworn to me this _____ day of _____, 20__.

Notary Public

Commission expires: _____

ADDENDUM TO RFP DOCUMENTS

Request for Proposals RFP Item #SW100-01

Residential Curbside Solid Waste & Recyclables Collection Services For The City of Fayetteville, Georgia

To All Potential Bidders:

This addendum is issued to modify the previously issued bid documents and/or given for informational purposes, and is hereby made a part of the bid documents. Please attach this addendum to the documents in your possession.

Addendum Number: 1

Date: March 31, 2015

Questions & Answers

- Q1. Section 2, "Submission Requirements" number 5 titled "Service Proposal" asks for the type of *equipment* to be used. Is the City referring to trucks, carts or something else?
- A1. The equipment would pertain to anything used in the collection of solid waste, yard waste and recyclables, including trucks and carts.**
- Q2. Section 2.1, "How to Prepare Proposals," does not mention the number of copies that we should submit? Should we submit only one copy or would you need additional copies.
- A2. This information was left out of the proposal in error. Please submit three (3) copies of the proposal.**
- Q3. Section 3.1, Materials included under the contract are municipal solid waste, recyclables, bulky waste and yard waste as have been defined in the Georgia Comprehensive Solid Waste Management Act of 1990. However, the Act does not provide specific definitions for most of these items, so a definition will need to be provided in the Contract. Is a successful proponent able to clarify these definitions in the contract?
- A3. A definition will have to be provided after a contractor is chosen. Discussions about ordinance revisions may also be a part of this process.**
- Q4. Section 3.2, states that the contracted term of service begins on May 1, 2015 and the RFP is due on April 16th. Is it possible to be flexible with the start date of the contract?

A4. The City will move forward and extend the contract of the current provider on a month to month basis, upon approval of the Mayor and Council. This will allow for a smooth transition for the chosen contractor.

Q5. Section 4.10, the Proposer will provide, at no charge, waste and recycling pick-up for five City government locations. Would this service be cart service or FEL dumpster service? How many times per week would the locations be serviced? Is the waste limited to what is generated at the location, or are the dumpsters available to the public? You may want to specify the size and frequency of the pickups offered to the City.

A5.

- *City Hall: no containers required*
- *3 Fire Department Locations: two (2) 95 gallon containers at each Station (total of six (6) containers)*
- *Building Department: two (2) 95 gallon containers*
- *Police Department: no containers required*
- *Public Services Department: two (2) 95 gallon containers*
- *Main Street Department: one (1) 95 gallon containers*

Q6. Section 4.2, states that “..each occupied home to be serviced on a monthly basis.” Is the City interested in monthly, every other week or weekly *recycling* service?

A6. This should be amended to be weekly recycling pick-up services. The City is not sure whether the 95 gallon container will be more effective than the 15 gallon container and that would need to be part of the proposal as to what direction would be best for the City.

Q7. Section 4.2.3, allows customers to request a second cart, but the pricing sheet does not provide for this. Would the rates be the same for one or multiple carts per each residence? If yes, should the additional cart(s) be limited to one cart per household for each of waste and recycling?

A7. Currently for recycling services the City allows up to four (4) 15 gallon containers for free. For residential solid waste pick-up, a second 95 gallon container would be charged an additional \$10.45 per month.

Q8. Section 4.3, states that “.. each occupied home to be serviced on a monthly basis.” Is the City interested in monthly, every other week or weekly *bulk* service?

A8. The City has not provided this service in the past. We wanted to get a monthly cost on pick-up services to see if it was feasible. Since the City has not provided this service in the past we are going to remove the bulk service request from the RFP with the hope of further discussion down the road with the chosen contractor.

Q9. Section 4.3.1, describes bulk items but it does not indicate if there will be any limits to what a customer can leave at the curb. Is the successful proponent required to pick up excessive bulk waste e.g. waste from evictions, hoarding or other special circumstances?

A9. As to the amount of bulk that can be left at the curb, the City will need guidance from the chosen contractor on this matter. As a result, we will be removing the bulk pick-up requirement from the RFP with the hope of further discussion down the road with the chosen contractor. The City will continue to deal with any pick-up related to evictions.

Q10. Section 4.4, there is no separate provision for storm debris, so yard waste could include storm debris, as long as it is bundled or bagged and does not exceed 12 bundles or bags per week per home.

A10. The City is in agreement with yard waste including storm debris as long as it meets the City's Code requirements. The City Code may have to be revised after consultation with the chosen contractor.

Q11. Section 4.4.2, also provides that the Proposer will collect materials generated by contractors such as professional landscapers, tree removal services, general contractors and handy man services. Is this intended to be included as part of the residential service, or would this be an additional service provided on call to residential customers who request it, and billed separately? It is not included in the pricing sheet, so it appears it may be included in the residential service.

A11. The service provider mentioned in the RFP would be the owner of the business in question and not the solid waste collection contractor.

Q12. The pricing sheet references Commercial FEL & Cart service. Is the City considering accepting alternative bids for small commercial service as part of this RFP?

A12. No not at this time.

Q13. Our residential drivers observe the King Holiday. Would it be possible for a successful proponent to observance this holiday?

Q13. The City of Fayetteville observes MKL Day and it would not be an issue for the chosen contractor to observe it as well.

Q14. During the pre-bid conference, the team at Fayetteville mentioned that all waste should be routed through the Fayette County landfill. Fayette County does not have a landfill. Did they mean to say that all material should go to the Transfer Station?

A14. The City will not require that solid waste be taken to the Fayette County transfer station. It was brought up during the pre-bid conference to see if there was any interest in doing so. A request was recently made by Fayette County.

Q15. Is the initial count determined by property tax records?

A15.

- Will there be an initial joint count be conducted at some point on or near the commencement date of the new contract? **The City utilizes utility billing software to get the customer counts. This number is based on certificate of occupancy data.**
- How would fluctuations in the count be determined? **The City will provide this data.**
- Is this determined by the City and how often? **The City determines this on a monthly basis.**

Q16. General questions, could you provide the following:

A16.

- Route sheets to include the number of customers serviced each day. **The City does not have route sheets with the amount of customers served each day. We will forward the street/pick up sheet which our Customer Service has which shows the street name and the day of pickup.**
- Current days that recycling and bulk waste is serviced: **Recycling and solid waste collection services are provided on the same day.**
- 2014 recycling tonnage reports: **The City does not have tonnage reports.**
- How much are you currently charged for waste, recycling and yard service? *It is our understanding that bulk waste pick up is not part of your original contract with Waste Industries (aka CLM), and: This information will only be provided through an open records request.*
- Number of backdoor customers. Will the backdoor customers receive recycling, bulk and yard waste service. **Currently the City has 13 backdoor customers that will receive all the regular pick-up services.**

Q17. Does the City expect each respondent, even the current vendor, to purchase new carts?

A17. **Used carts can be utilized; however, they have to be in good shape, meaning operational with no cracks or missing parts and functioning wheels.**

Q18. 1.7 Minimum Qualifications. Are there any exceptions to this statement? Each Proposer shall have no less than 5 years of residential curbside solid waste collection in the State of Georgia? Unity Southern has over 20 years of residential Collection out of the state of Georgia.

A18. **At this time the City would prefer a company established in the State of Georgia with no less than 5 years of residential curbside solid waste collection in the State.**

Q19. Section 4: Scope of Services

- Can the City provide updated current map in PDF format?

A19. **The City will provide a City Map.**

Q20. Section 5: Submission Forms

- What does Commercial Front-Load & Cart Solid Waste Collection Services mean?

A20. This was an error on the City's part and is can be omitted.

Q21. Can a standard tandem axle garbage and recycle collection vehicle access all stops inside the City or are there some specific areas or stops that require a smaller collection vehicle such as a single-axle collection truck or pick up? If a smaller vehicle is required, what are the number of stops required utilizing this alternative collection m

A21. A standard tandem axle garbage truck and recycling collection vehicle should be all that is needed for this contract. The City is not aware of any small vehicles being utilized under the current contract.

Q22. 4.2.1 minimum recycle materials, glass is listed as a recyclable item. What provision will be made if market does not exist to process glass collected from household residential single stream?

A22. There is no provision at this time. It will have to be discussed with the chosen contractor.

ADDENDUM TO RFP DOCUMENTS

Request for Proposals RFP Item #SW100-01

Residential Curbside Solid Waste & Recyclables Collection Services For The City of Fayetteville, Georgia

To All Potential Bidders:

This addendum is issued to modify the previously issued bid documents and/or given for informational purposes, and is hereby made a part of the bid documents. Please attach this addendum to the documents in your possession.

Addendum Number: 2

Date: April 7, 2015

Questions & Answers

Q1. The state law in Georgia will allow yard waste and solid waste to be mixed if it disposed of in a lined landfill facility. Will this be acceptable to the City?

A1. The City would prefer the yard waste and solid waste to be separate pick-ups.

Q2. If 95-gallon roll out carts are used for recycling, will the city allow every other week collection for residents? This will equate to 47.5 gallons a week.

A2. The City would like to have weekly recycling pick-up.

