

**Proposed Ordinance No. 0-11-21**  
**Subject Matter: 2022 Fiscal Year Budget**  
**Date First Presented at Council Public Meeting: 6-24-2021**  
**Date of Second Reading and Adoption: 7-15-2021**  
**Date of Public Notice Published in *Fayette News*: 6-9-21, 6-23-21, and 7-7-21**

**CITY OF FAYETTEVILLE**  
**COUNTY OF FAYETTE**  
**STATE OF GEORGIA**

**ORDINANCE NUMBER #0-11-21**

**CITY OF FAYETTEVILLE, GEORGIA**

**PREAMBLE/FINDINGS OF FACTS**

An Ordinance to provide for Adoption of a Budget Containing Estimates of Revenue and Expenditure for the City of Fayetteville, Georgia for the Fiscal Year Beginning August 1, 2021, And Ending July 31, 2022.

Be it ordained by the Mayor and Council of the City of Fayetteville, Georgia:

Section 1. That for The Revenues and Expenditures of the Government and its Activities for The Fiscal Year, Beginning August 1, 2021, and Ending July 31, 2022, the Amounts in the following Sections are hereby adopted.

Section 2. That for the said Fiscal Year the General Fund, the Water and Sewer Fund, the Solid Waste and Recycling Fund, the Capital Projects Fund, the Impact Fee Fund, the Building Fund, the SPLOST Fund, the Cemetery Trust Fund, the Confiscated Assets Fund, the Hotel/Motel Tax Fund, the Vehicle Rental Excise Tax Fund, the Downtown Development Authority, the Main Street Tourism Fund, and the Veterans Memorial Fund are hereby adopted as follows:

Section 3: This Ordinance shall become effective upon its passage and adoption.

All Ordinances, or parts of Ordinances, inconsistent with this Ordinance are hereby repealed.

FUND		
GENERAL FUND		
	GENERAL GOVERNMENT	3,061,665
	JUDICIAL	703,990
	PUBLIC SAFETY	10,556,840
	PUBLIC WORKS	1,358,849
	RECREATION	195,933
	HOUSING & DEVELOPMENT	1,418,759
	OTHER USES	1,015,456
TOTAL GENERAL FUND		18,311,492
ENTERPRISE FUNDS		
	WATER & SEWER	8,001,828
	SOLID WASTE	700,000
TOTAL ENTERPRISE FUNDS		8,701,828
TOTAL SPECIAL REVENUE FUNDS		547,680
TOTAL CAPITAL PROJECT FUNDS		2,906,795
TOTAL COMPONENT UNIT FUNDS		1,420,261
TOTAL ALL FUNDS		31,888,056

## **Section 21: Other Provisions and Stipulations**

The following provisions and stipulations are hereby adopted for FY 2021-2022:

### A. Fiscal Policy

The primary objective of the fiscal policy of the City Council of Fayetteville is to present and sustain a fiscal plan to efficiently and economically provide necessary governmental services to the citizens of Fayetteville.

### Policy and Procedures

An Operating Budget will be prepared in accordance with statutory requirements and with the following provisions as follows:

#### 1. Personnel Services (Position Request)

It is the intent of the Council to staff each Department with the minimum personnel required to accomplish its mission, e.g., to serve the citizens of Fayetteville. The City Manager may approve salary increases, grade changes, reclassifications and/or the creation of new positions, provided sufficient funds exist in the respective Department's Budget to fund such action.

## 2. Operating Expenses (Budget Preparation Worksheet)

Total operating expenses for current programs and levels of service shall be held at the lowest possible cost. Line items must be thoroughly justified in writing. Additional sheets may be added for explanation as necessary.

## 3. Capital Outlays (Capital Outlay Request)

Include fixed assets with value in excess of \$5,000 and with a life greater than one year (at least three years) but not in excess of \$50,000. All vehicles, however, fall into this category even if *the cost* exceeds \$50,000 (i.e., road graders, fire trucks, etc.). Items in excess of \$50,000 shall fall under the Capital Improvement Program.

## 4. Estimated Revenues (Revenue Worksheet)

Departments will assist in the preparation of revenue projections based upon the most reliable current information available. While estimates will remain on the “conservative” side, known growth factors and past experience must be considered and disclosed.

Reasonable increases in user fees shall also be considered where practical in order to minimize the ad valorem tax burden. Such fees will be presented and adopted as a part of the Operating Budget.

## 5. Balanced Budget

To the extent reasonably and responsibly possible, the Operating Budget shall be balanced with estimated expenditures being fully funded by estimated revenues. Appropriations of “Fund Balance” shall be used to the extent that sufficient “working capital” is sustained.

### A. Budget Administration:

1. No Department is authorized to make any charges against another Department’s Budget without the authorization of that Department Head and the City Manager.
2. Each Department is responsible for verifying and certifying the availability of necessary appropriations before:
  - a. Approving Requisitions
  - b. Recommending bids and awards
  - c. Approving vouchers for payment
  - d. Recommending the hiring of personnel by the appointing authority
  - e. Otherwise incurring expenses for the City
3. Departments will prepare a Budget Amendment Form to accompany any agenda Item needing Budget amendments or transfers.

4. For purposes of this subtitle a “budget amendment” is any action that increases total authorized expenditures (appropriations) for any “fund”. A “transfer” is the movement of appropriations from one department, division or function to another without increasing the total appropriations.
  5. All transfers between funds or between Departments shall be approved by the Council except as herein provided. The legal level of control is at the department level as specified by the City Code.
  6. The City Manager is herein authorized to make budget transfers in any amount within a particular department. The Department Heads have the authority to make transfers between line items within a Department not in excess of \$1000.
  7. No expenditure or encumbrance of City funds will be authorized in the absence of sufficient appropriations at the legal level of control (e.g. departmental level).
- B. All ordinances, or parts of ordinances, in conflict with this Budget Ordinance are hereby Repealed. The Budget Ordinance of Fiscal Year 2020-2021 is hereby repealed, effective at 11:59 p.m. on August 1, 2021.
- C. This Budget Ordinance shall become effective at 12:00 a.m. on August 1, 2021 and together with any amendments hereto, shall remain effective until 11:59 p.m. on July 31, 2022, until repealed.

**D.** The City Council will recognize the following holidays during Fiscal Year 2022:

- |                              |                   |
|------------------------------|-------------------|
| a. Labor Day                 | September 6, 2021 |
| b. Thanksgiving Day          | November 25, 2021 |
| c. Friday after Thanksgiving | November 26, 2021 |
| d. Christmas Eve             | December 23, 2021 |
| e. Christmas Day             | December 24, 2021 |
| f. New Year’s Day            | December 31, 2021 |
| g. Martin Luther King Day    | January 17, 2022  |
| h. Memorial Day              | May 30, 2022      |
| i. Juneteenth                | June 20, 2022     |
| j. Friday before July 4      | July 1, 2022      |
| k. Monday July 4             | July 4, 2022      |

APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF FAYETTEVILLE, at a regular meeting of the Mayor and Council on July 15, 2021, by the following voting for adoption:

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

\_\_\_\_\_  
Darryl Langford, Mayor Pro Tem

Attest:

\_\_\_\_\_  
T. Joe Clark, Councilmember

\_\_\_\_\_  
Anne Barksdale, City Clerk

\_\_\_\_\_  
Richard J. Hoffman, Councilmember

\_\_\_\_\_  
Scott Stacy, Councilmember

\_\_\_\_\_  
Paul C. Oddo, Jr., Councilmember