



JOB DESCRIPTION

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Firefighter/Paramedic

Department: Public Safety

Pay Grade: 4-PS

FLSA Status: Non-Exempt

JOB SUMMARY

This position is an experienced position requiring a current Firefighter certification by the State of Georgia and performing Firefighter as well as Paramedic functions. Work involves specialized responsibilities in fire prevention, fire suppression, rescue, and basic emergency medical treatment.

ESSENTIAL JOB FUNCTIONS

- Responds to various types of emergencies such as fires, accidents, motor vehicle collisions, medical emergencies, hazardous material incidents, confined space rescues; extrication and technical rescues involving high angles/below grades/swift water/trenches/obstacles and collapse buildings; explosions, and natural catastrophes; drives fire and emergency medical vehicles to the scene of an emergency.
- Utilizes and maintains a variety of firefighting equipment to contain and extinguish exterior and interior structural fires or to resolve other emergencies; operates pump and auxiliary equipment; lays and connects hoses; operates nozzles; directs fog, chemical, and water streams; ensures that proper water pressure is available; ventilates burning buildings; raises and climbs ladders; uses chemical extinguishers, bars, hooks, lines and related equipment; performs salvage operations; removes debris; and operates equipment required for technical rescue, including hydraulic tools, rope rescue equipment, rescue saws, etc.
- Performs search and rescue operations at the scene of a fire or emergency including situations dealing with hazardous materials; checks vital signs and provides hospital personnel with information concerning the nature of the emergency; extricates people from vehicles; takes steps necessary to provide immediate medical assistance; stabilizes victims as needed; and transports injured or sick persons to appropriate medical facility.
- Operates medical equipment and administers medications to injured or sick persons on-site and in transit to appropriate medical facility as authorized, such as medications, intravenous

fluid therapy, airway management tubes, defibrillation equipment, and electrocardiogram monitoring and recording equipment.

- Maintains order and achieves cohesion with personnel within station.
- Maintains an adequate inventory supply aboard emergency medical vehicles through regular checks.
- Inspects, tests, cleans, and maintains station equipment and vehicles; reports safety hazards or maintenance problems; and performs preventive maintenance on vehicles and equipment.
- Performs building maintenance, ground maintenance, and general custodial work at fire station.
- Prepares, completes, maintains, and submits reports and logs pertaining to shift activities.
- Performs fire prevention duties including pre-fire plans to determine the physical layout and hazards of businesses and business inspections to determine compliance with all applicable fire codes and ordinances; reports code violations and ordinance violations.
- Performs hydrant inspections and maintenance; checks and measures water flow and static pressure; cleans area around hydrant for easy access; and lubricates and paints hydrants as needed.
- Conducts fire prevention and safety educational classes; completes and issues burn permits.
- Participates in in-service training programs, certification classes, and drills as required.
- May serve as acting station officer during absences of regularly assigned station officer.
- Provides information to the public and supports public relations activities on behalf of the department.
- Maintains a high level of physical fitness.
- May work 24 hour shifts as assigned.
- Performs other related duties as assigned.

QUALIFICATIONS

Education and Experience:

- Requires High School diploma or equivalent (prefer Associate Degree in Business or Fire Science).
- Three (3) years fire department work experience; or
- Equivalent combination of education and experience.

Licenses or Certifications:

- Valid Georgia state driver's license as the level required for this position.
- Satisfactory Motor Vehicle Record (MVR).
- Meet qualifications of Firefighter and Georgia Paramedic.
- Must obtain cardiopulmonary resuscitation (CPR) certification.
- Able to complete annual re-certification hour requirements for Georgia as a Certified Firefighter and Paramedic.

Special Requirements:

- No felonies in past ten (10) years.
- Successfully pass: drug and alcohol screen; psychological assessment.

- Meet and maintain the National Fire Protection Association (NFPA) and Occupational Safety and Health Administration (OSHA) medical and physical fitness requirements.
- Meet competencies for NFPA 472, Professional Competence of Responders to Hazardous Materials Incidents, Chapter 5 (Hazardous Materials Technician).
- Have completed 20 hours of approved basic supervision/management training.
- Have completed 20 hours of approved fire ground officer strategy/tactics training.
- Have completed 30 hours of approved rescue training.
- Completion of the State of Georgia Department of Transportation Defensive Driving Course or equivalent within twelve (12) months of hire.
- Employees must maintain the knowledge, skills and abilities required to perform the essential duties of their job. Employees will be required to demonstrate initial and ongoing capabilities through several methods which may include but are not limited to: evaluation of the employee's previous and continuing education and training, certifications maintained, assessment processes, and check-off evaluations utilizing assigned task books.

Knowledge, Skills and Abilities:

- Knowledge of the risks involved in fighting fires.
- Knowledge of basic emergency medical procedures, techniques, and equipment.
- Knowledge of basic firefighting procedures and practices.
- Knowledge of the geography of the City and the ability to become familiar with all City roads and highways.
- Skill and dexterity in operating fire vehicles, apparatus, and life rescue equipment including ladders, hoses, pumps, and other assigned equipment.
- Ability to understand and follow detailed oral and written instructions.
- Ability to follow established safety rules and departmental policies and procedures.
- Ability to analyze situations and initiate appropriate course of action.
- Ability to react quickly and calmly while under pressure in emergency situations.
- Ability to learn assigned territory including principal buildings, streets, fire hydrants and alarm boxes.
- Ability to prepare and maintain accurate reports and records.
- Ability to establish and maintain effective working relationships with City employees, volunteers, City officials, various agencies and the general public.
- Ability to drive and operate the department's assigned vehicles, tools, and equipment in a safe and efficient manner.
- Ability to work in extreme weather and hazardous environmental conditions; to climb ladders and work at considerable heights.

PHYSICAL DEMANDS

The work is very heavy work and requires exerting: in excess of 100 pounds of force occasionally; in excess of 50 pounds of force frequently; and/or in excess of 20 pounds of force constantly to move objects. Additionally, the following physical abilities are required: balancing, climbing, crawling, crouching, feeling, fingering, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity, and walking.

WORK ENVIRONMENT

The work is performed: primarily indoors, in vehicles, and in outdoor settings; under various weather conditions and extreme temperatures; during day and night times; under emergency conditions with such handicaps as limited visibility and lighting conditions , exposure to hazardous/toxic chemicals/gases, cramped surroundings, and confined spaces; under possible death, emotional stress, trauma, contagious disease, and terminal illness circumstances; with possible exposure to noise, smoke, noxious odors, fumes, toxic a/o caustic chemicals, with possible risk of falling objects; and near physical hazards from traffic, fire, contaminated environments, and atmospheric conditions. Work schedules vary. Employee may be required to wear protective clothing that may include but not limited to include structural firefighting gear, hazardous material suit, head protection, eye protection, hearing protections, respiratory protection including a self-contained breathing apparatus, rescue harnesses, flotation devices, gloves and boots.

Fayetteville, GA has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date

The City of Fayetteville, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.