



# City of Fayetteville

240 Glynn Street South • Fayetteville, Georgia 30214  
Telephone (770) 461-6029 • Facsimile (770) 460-4238

[www.fayetteville-ga.gov](http://www.fayetteville-ga.gov)



MAYOR  
Gregory C. Clifton

COUNCIL  
Edward Johnson  
Mayor Pro Tem  
Mickey Edwards  
Paul C. Oddo, Jr.,  
Scott Stacy  
James B. Williams

CITY MANAGER  
Ray Gibson

CITY CLERK  
Anne Barksdale

December 29, 2015

**TO:** Honorable Mayor and City Council

**FROM:** Ray Gibson, AICP, City Manager

**SUBJECT:** CITY MANAGER'S WEEKLY REPORT: December 21<sup>st</sup> through December 27<sup>th</sup>

## **CITY ADMINISTRATION**

- City Manager was out of the office during the week for the Christmas Holiday.

## **FINANCE & ADMINISTRATIVE SERVICES**

### **Finance**

- Continued to work with the Auditors to close out FY2015.
- Working on Year End Submissions to the State such as CAFR stats and DCA Reports.

### **Accounts Payable**

- Keyed payment data for 43 invoices and processed payments to 40 vendors.
- Prepared 43 current week checks for pick up/ mailing.
- Reviewed current incoming invoices and receivables.

### **Occupational Tax**

- Received three (3) new business applications.
- Issued two (2) new business licenses.
- Collected \$75 for 2015 for new and delinquent licenses.
- Collected \$0 from the Hotel/Motel Tax.
- Collected \$0 from the Alcohol Beverage Sales.
- Collected \$0 from the Beer, Wine & Liquor Tax.
- Entered payments into the A/S 400 System.
- Submitted the financial post, edit and balance reports.

### **Payroll**

- No weekly payroll.

## Utility Billing

- Assessed late fees to delinquent accounts.
- Received \$30,052.11 in Sanitation and Stormwater revenues.
- Established Water and Sewer service for thirteen (13) new customers.
- Issued 0 Purchase Orders
- Received \$ 87,663.65 in Water and Sewer revenues.
- Pilot Program: Delinquent Accounts Callout
  - Cut off report generated for cycle 1 on 12/23/15 which had 83 delinquent accounts.
  - Out of the 83, 21 accounts called and 55 received a tag through the mail due to bad or no phone numbers.
  - Account Clerks received about 8 calls on that from those customers.
  - 40 customers are showing on the cutoff as of 12/28/2015.

## Human Resources

- Scheduled interviews with four (4) firms for Insurance Brokerage services.
- Out of vacation most of the week.

## Court

- # of citations received: 68
- # of warrants issued (FTA & VOP): 0
- # of citations (FTA) sent to DDS: 0
- # of scheduled arraignment cases: 0
- # of scheduled trial cases: 0
- Total amount collected for the week: \$1,953.90

## Information Technology

- GIS Projects
  - Reviewing and adding Asset data (from the county) to the Fayette Visioning Asset map Continued to work on the Asset Map Project.
- Technology Projects
  - Continued the PC upgrades at the Water Plant.
- Police Technology Projects
  - Continued to work with the PD on the new body cameras.
- Open Records Request
  - DVD Request of Traffic Stops and Investigations: **5**
- Web Site Visits for the Week
  - Total Pages Viewed: **6,499**
  - Total Unique Pages - Viewed **4,658** (Excludes Repeated Pages viewed)
- Average Time Spent on Each Page: **46** Seconds
- Top 10 City Web Pages

1.	Official Website Main Page	1,263	19.43%
2.	Jobs	404	6.22%
3.	Police Department	251	3.86%
4.	Solid Waste	228	3.51%
5.	Search Results	201	3.09%

6.	I Want To:	192	2.95%
7.	Government	181	2.79%
8.	Online Payments	178	2.74%
9.	City Residents	163	2.51%
10.	City Departments	141	2.17%

## **COMMUNITY & ECONOMIC DEVELOPMENT**

### **Economic Development**

- Began initial review of the first documents received from Garner Economics. The “Competitive Realities Report” (CRR) analyzes the findings from the focus groups, online surveys, and tour of the city; and begins to identify challenges and gaps.

### **Planning & Zoning**

- Continued discussions with Taco Bell engineers to reinstall foundation landscaping that was removed during renovations. Expected to receive a bond this week so that final CO can be issued.
- Reviewed multiple sign applications for compliance with the City Code.
- Handled multiple customer/public inquiries for zoning uses.

### **Main Street**

- Completed winterization of the amphitheater.
- Completed data/document submittal for the Main Street annual assessment with Georgia Department of Community Affairs (DCA).
- Continued coordination with Atlanta Gas Light regarding repairs and relocation of the gas meter for the Train Depot. The installation is now scheduled for December 30<sup>th</sup> because of the inclement weather during the week.
- Continued negotiations/contracts with artists for the 2016 summer concert series. This is now 80% completed.

### **DDA**

- The downtown mural is 99% completed and the restoration of the existing mural is completed. Due to continued inclement weather, the downtown mural is now scheduled for completion by January 2<sup>nd</sup>.

### **Building**

- Number of Building Inspections Performed: **18**
- Number of Permits Issued: **6**
  - **5:** Building
    - **2:** Residential Repair/Remodel
    - **3:** Commercial Interior Remodel (Pinewood PC, Pinewood Studios, Prime Bridal)
  - **0:** Foundation Only
  - **0:** Low Voltage
  - **0:** Utility Restoration

- **0:** Electrical
- **1:** Plumbing
- Plans Received: **1**
  - Commercial Remodel (Sears at Banks Crossing)
- Training/Certification Updates:
  - Charles recertified his GSWCC Level 1B Inspector's Certification.

## **PUBLIC SERVICES (Sanitation, Stormwater, Water, Waste Water/Sewer, Public Works)**

### **Public Works**

- Cleaned City Hall and the Police Department.
- Trimmed hedges at beds at the Roundabout on Redwine Road.
- Completed the downtown trash receptacle pick-up.

### **Sewage Department**

- Average daily flow treated was 3.820 million gallons per day.
- Performed weekly maintenance at 25 lift stations sites.
- Worked on two sewer backups.

### **Stormwater**

- A vacuum was performed for leaves to decrease blockages in catch basins located at White Dove Lane, Winona Drive, Hillsdale Drive, Mimosa Drive, and Running Bear Drive.
- Provided sand bags at Circle Drive during the flood event.
- Checked storm drains city-wide for obstructions before the rain event.

### **Water Department**

- Average daily flow of 1.165 of system demand.
- Responded to 2 low water pressure concerns.
- Repaired 1 water leak.
- Worked with emergency contractor to repair broken main on Canterbury Lane.
- Worked with emergency contractor to repair broken main on Holly Hill Drive.

### **Utility Locates**

- Located the water and sewer for 19 utility locate tickets.

## **POLICE DEPARTMENT**

Among the numerous calls for service the **Patrol Division** handles; these are some of the highlights:

- **Shop lifting:** Wal-Mart. A suspect walked out of Wal-Mart carrying a T.V. and sound bar. Witnesses were able to provide tag information and a description of the suspect. FCSO went to suspect's house where he was arrested.
- **Stolen Wallet:** 123 East Stonewall Avenue. A customer went behind the counter and stole a wallet belonging to the owner. The stolen credit cards were used in Griffin. All information was turned over to CID.

- **Criminal Damage:** Olive Garden. Damage was done to the driver's side door in an attempted entering auto. Entry was not made to the vehicle.
- **Aggravated Assault:** Courthouse Tavern. An intoxicated male displayed a firearm toward another customer and staff. He was arrested and faces numerous charges.
- **Deceased Person:** Oak Street. All indications pointed toward a drug overdose. CID was notified and the scene turned over to CSI.
- **Intoxicated Person:** 36 In Town Place. An intoxicated male was found to be stumbling in the parking lot of In Town Place. He did not live in the area. He was arrested for Public Intoxication.
- **Intoxicated Person:** Piedmont Fayette Hospital. A female subject was arrested for public intoxication after cussing at other patients in the Emergency Room and becoming belligerent.
- **Numerous Fallen Trees and Flooded Streets:** Patrol worked tirelessly throughout the flooding last week and assisted numerous citizens with fallen trees or detours.
- Numerous arrests for shoplifting at Wal-Mart (11).
- Numerous traffic accidents. 2 injuries reported. None serious
- Numerous traffic related arrests for DUI (5), driving on suspended license (2), and possession of Narcotics (3) and wanted persons located (1).

### **Training Division**

- Officer's Hernandez and Forrester began Field Training.

### **Criminal Investigations**

- Due to a recent increase in reported automobile break-ins, detectives conducted surveillance in the affected areas. No suspicious activity was observed and no further break-in reports were made.
- Detectives were called out to a person deceased at a residence on Oak Street.
- Weekly Stats:
  - Investigations assigned **20** cases this week.
  - Investigations cleared **8** cases this week.
  - **1** Call outs for investigators this week.
  - **1** Call outs for CID Supervisor's this week
  - **1** Call outs for crime scene investigators this week.

### **Warrants**

- Warrant officers handled prisoner pick-ups from Atlanta pretrial and Monroe County, units also served felony warrants on a rape suspect who was located in Alpharetta Ga.
  - Code 4: **1** Supplemental: **3**
  - Arrest: **3** Warrant Attempts: **3**
  - Warrants Served: **14** Person Contacts: **5**
  - Warrants Re-Called: **1** Fines/Forfeiture: **\$ 1,750.00**
  - Court Transports: **2**

### **Office of Professional Standards**

- Currently finalizing plans to present a public information & education class for Fayetteville Citizens in regards on what to do in the event of an active shooter or mass casualty incident, based in part by the Houston PD video: *Run, Hide, Fight*.

### **FIRE DEPARTMENT**

#### **Operations**

- **Incidents:** Units responded to 71 emergency calls for service during the week. On December 24<sup>th</sup>, Fayette County experienced heavy rains which created localized heavy flooding and power outages in the area. Fayetteville fire units responded to 15 emergency calls in a 24-hour period. Calls included multiple fire alarms, flood reports, flood assessments, and one residential building fire call.
- **Volunteer:** The December 21<sup>st</sup> volunteer meeting was held at Station 91.

#### **Projects**

- Shift personnel continued work on annual hydrant maintenance and annual hose testing during the week.
- Fire and building staff continued communication with building owner at 235 Stonewall Avenue to evaluate options for a needed two-hour rated ceiling assembly to permit residential over commercial building use.