

Directions to Use the Audio/Video Equipment

Turn on Master Switch – On/Off located on the left inside cabinet.

Instructions for Connecting Laptop to AV:

- Using black cable hook-up connection to laptop and other end of black cable to the stage connection labeled “Computer”
- Power on Laptop and Logon to Computer
- Use remote to power on projector. Wait for countdown. Press computer button on remote until you see on the screen “Computer 2”.

On laptop, press the FN and F8 keys until the image is displayed on screen.

Instructions for Closing Down Laptop and AV:

- **DO NOT TURN OFF MASTER SWITCH FIRST.** Using the remote, turn projector off and let the projector cool down until the red light is solid and no longer blinking and the fan is off. **Note:** *This will allow the projector to cool down avoid blowing a bulb, which is very expensive to replace.*
- Turn off Master Switch located on the left inside the cabinet.
- Return remote and black cable back to the cabinet and lock the cabinet.

Instructions for Playing a Video or Music CD:

- Press “Power” on DVD/CD player and wait for the green light.
- Use remote to power on projector.
- Select “Video” on the remote to view a video. (You do not need to press anything to play a CD)
- To use the microphone, plug in the cord to the stage connection labeled “Mic 1”.

IPOD Information

- The system has a 1/8” audio jack that will support an IPOD. We also provide an AV cable with the 1/8” audio connector, as well as a VGA video input to the projector if needed.

VOLUME IS DESIGNATED AS “MASTER MAIN” SWITCH ON BLACK BOX ON BOTTOM SHELF OF THE CABINET. THIS IS THE ONLY KNOB YOU SHOULD USE TO INCREASE OR DECREASE YOUR SOUND.