

**City of Fayetteville  
Mayor and City Council  
Work Session  
Meeting Minutes  
April 7, 2016**

**Call to Order**

The Mayor and City Council of Fayetteville met in Regular Work Session on April 7, 2016 at 6:00 p.m. in the Council Chambers at City Hall. Mayor Pro Tem Scott Stacy called the meeting to order, followed by Opening Prayer given by Councilmember Paul Oddo, and then led those attending in the Pledge of Allegiance to the Flag. Council members present were: Harlan Shirley, Kathaleen Brewer, Paul Oddo, and James Williams (arrived late). Mayor Edward Johnson was absent. Staff members present were City Manager Ray Gibson and City Clerk Anne Barksdale.

Oddo moved to approve the agenda as presented. Shirley seconded the motion. Motion carried unanimously.

Shirley moved to approve the minutes of the Regular City Council Meeting of March 17, 2016. Oddo seconded the motion. Brewer and Stacy abstained as they were not at the previous meeting. Motion to amend the agenda to move Approval of Minutes of the March 17<sup>th</sup> City Council meeting to the next regular meeting April 21<sup>st</sup> since we do not have a quorum – Oddo, Shirley seconded the motion. Motion carried unanimously. Councilmember Williams arrived late; Council took vote on minutes again for Approval of Minutes of March 17<sup>th</sup> City Council Meeting – Shirley moved to approve Minutes of March 17<sup>th</sup> City Council Meeting, Oddo seconded the motion. Motion carried unanimously.

Shirley moved to approve the minutes of the March 29<sup>th</sup> City Council Called Meeting. Oddo seconded the motion. Motion carried unanimously.

**Recognitions and Presentations:**

City Clerk Anne Barksdale read proclamation for Alcohol Awareness Month. Members of AVPride and Fayette Factor were present to accept proclamation.

**Public Hearings:**

Mayor Pro Tem Stacy called Consider #0-3-16 – Ordinance Amendment for Chapter 6 – Advertising and Signs – 2<sup>nd</sup> Reading.

Julie Brown, Senior Planner stated, in order to allow applicants to install the window graphic as recommended by the manufacturer and provide clarity as to what constitutes a window sign and a wall sign, staff is recommending amendments to both definitions.

She added, non-residential window signs in the Main Street District permitted by Section 6-6 - Regulated Signs, subsection (b)(5)(c)(10) will also need to be amended to remove verbiage in order to provide consistency in the sign ordinance pertaining to window signs.

The perforated window vinyl is manufactured in different grades of opacity including 30%, 50% and 80%. The level of opacity determines how easily the window vinyl can be seen through.

Window signage (outside of the Main Street District) currently permitted by Sec. 6-6- Regulated Signs, subsection (b)(4)(c) is not calculated as part of the overall signage allowed per property, but must meet the sign material requirements of Chapter 6 Advertising and Signs. Staff recommends that the 50/50 perforated vinyl graphic be added to Section 6-7 (Construction and Maintenance Requirements) as the required opacity used for construction of any exterior window sign.

Ms. Brown said, in an effort to help Fayetteville business owners use perforated vinyl window graphics as recommended by the manufacturer, staff recommends approval of the ordinance amendments to Sections 6-2, 6-6, and 6-7 of the sign ordinance.

There were no public comments.

Shirley moved to approve #0-3-16 – Ordinance Amendment for Chapter 6 – Advertising and Signs  
Oddo seconded the motion. Motion carried unanimously.

Mayor Pro Tem Stacy called Consider #0-4-16 – Ordinance Amendment for Chapter 94 – Zoning –  
2<sup>nd</sup> Reading.

Julie Brown, Senior Planner stated, in an effort to expedite an applicant's request for approval of accessory structures such as decks, pavilions, storage sheds, loading docks, and additional garages, staff recommends ordinance amendments to Chapter 94 –Zoning, Section 94-5- Development plan review and approval and Section 94-194 Applications for building permits.

Amending the verbiage from “any building or structure” to “any habitable building or structure” (not including garages) would allow the approval of accessory structures to be done at staff level. This would reduce redundancy in procedures, expedite the applicant's approval process and save city resources.

She added, Staff sees no adverse effects to the development design from these changes as the earlier stated sections of the code, Section 94-208 – Architectural and site design, and Section 94-192 Construction of new buildings and structures (within the Main Street District) require appropriate exterior materials and architectural elements be incorporated in the design of accessory structures ensuring a cohesive design with the primary structure.

The proposed ordinance amendments were presented to the P&Z Commission for review and comments. The P&Z Commission supports the proposed changes to the ordinance.

Staff recommends approval of the proposed amendments to Chapter 94 –Zoning, Section 94-5 Development plan review and approval and Section 94-194 Applications for building permits.

There were no public comments.

Oddo moved to approve #0-4-16 – Ordinance Amendment for Chapter 94 – Zoning. Brewer seconded the motion. Motion carried unanimously.

Mayor Pro Tem Stacy called Consider #0-5-16 – Ordinance for Chapter 78 – Subdivisions – 2<sup>nd</sup> Reading.

Julie Brown, Senior Planner stated, the U. S. Postal Service now requires cluster mailboxes for all new subdivision developments, so staff feels it is necessary to adopt a new ordinance that will address cluster mailbox design and installation requirements as well as address identification for emergency services.

Building and fire codes currently require that structures provide identification, but have no requirements for distance or lighting. The adoption of an ordinance to address these issues will ensure that emergency services can easily identify the address they are responding to.

Ms. Brown explained, with the city seeing its first CBU (cluster box units) installed in the Logan Park subdivision, it is important that we set a standard to maintain cohesive design and installation requirements for CBU, along with their accessory structures and individual address markers throughout the city's new developments.

In researching CBU, staff spoke with local U.S. Postal personnel to determine what is required of the developer when establishing new delivery service to a CBU. She said these items have been included in the proposed ordinance as well as some additional safety and design standards.

Questions from Council included minimum safety requirements to be met and how to set quality of the signs.

There were no public comments.

Shirley moved to table #0-5-16 – Ordinance for Chapter 78 – Subdivisions, until the April 21<sup>st</sup> City Council meeting in order to further study CBU options. Oddo seconded the motion. Motion carried unanimously.

### **New Business:**

Mayor Pro Tem Stacy called Consider #0-6-16 – Traffic & Vehicles – Blocking Intersection – 2<sup>nd</sup> Reading.

Scott Pitts, Police Chief stated, the purpose for this proposal is to prevent or reduce the adverse impact of impeding vehicles from entering or exiting roadways, alleys, and driveways, by prohibiting the blocking of intersections of certain roadways, alleyways, and driveways, except when so ordered by a police officer or other authorized officer. There is a state law that addresses obstructing an intersection however, it only covers certain roadways that intersect with state highways.

He added, if approved, this ordinance will allow the City Council to designate certain intersections within the city that should be properly marked with the appropriate signage, “DO NOT BLOCK INTERSECTION”, and would be applicable for enforcement by the city police department.

Shirley moved to approve #0-6-16 – Traffic & Vehicles – Blocking Intersection Brewer seconded the motion. Motion carried 2-0-1. Williams abstained.

### **City Manager and Staff Reports:**

Ray Gibson, City Manager stated we submitted our first e-newsletter to the community last Friday and have received many positive comments. He added we want input from citizens on this so feel free to contact the city any time.

Mr. Gibson stated the Fayette County Intergovernmental Committee will be meeting once a month to work on re-branding the county.

He said the SPLOST Citizen Advisory Committee will be meeting Monday, April 11<sup>th</sup> at 6:00pm at City Hall.

Anne Barksdale, City Clerk discussed the upcoming Georgia Cities Week activities. GA Cities week is April 17<sup>th</sup> – 23<sup>rd</sup>. Some of the activities include community shred day, electronics recycling day, coloring contest, fire truck display, voter registration, senior citizen exercise class, wellness walk and 5K walk/run and Lunch on the Lawn.

Chief Scott Pitts stated on April 13<sup>th</sup> all metro police agencies will be meeting in Fayetteville as we host the Metro Atlanta Traffic Enforcement Network and hold a road safety check that evening. Meeting will begin at 7:00pm at the First Baptist Church and the road safety check will be after that at the intersection of Hwy 85 and N.85 Parkway.

**City Council and Committee Reports:**

Councilmember Oddo stated it has been reported that the Fayette County Government has approved the City's new downtown master plan, when in fact that is not true; Fayette County is attending meetings with other government leaders on the subject.

**Mayor's Comments:**

Mayor Pro Tem Stacy mentioned that he visited the newly opened Oz Pizza on the square, saying the restaurant seems to be doing a booming business and the look/feel of the restaurant is what we are looking for in our future downtown.

**Executive Session:**

Mayor Pro Tem Stacy stated we need to go into Executive Session to discuss potential litigation and real estate acquisition.

Williams moved to go into Executive Session to discuss potential litigation and real estate acquisition. Oddo seconded the motion. Motion carried unanimously.

Oddo moved to return to the regular City Council meeting. Shirley seconded the motion. Motion carried unanimously.

Under the Real Estate Acquisition item, Oddo moved to execute the Memorandum of Understanding (MOU) for Momin, Inc. to be signed by Mayor Pro Tem Stacy. Brewer seconded the motion. Motion carried unanimously.

Oddo moved to adjourn the meeting. Brewer seconded the motion. The motion carried unanimously.

Respectfully submitted,

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Anne Barksdale, City Clerk