



#### FAYETTEVILLE CITY COUNCIL

Edward J. Johnson, Jr. Mayor  
Scott Stacy, Mayor Pro Tem  
Kathaleen Brewer  
Paul C. Oddo, Jr.  
Harlan Shirley  
James B. Williams

#### STAFF

Ray Gibson, City Manager  
Anne Barksdale, City Clerk

#### MEETING LOCATION

Fayetteville City Hall  
Council Chambers  
240 South Glynn Street  
Fayetteville, Ga. 30214

#### MEETING TIME EACH MONTH

1<sup>st</sup> Thursday 6:00 p.m. -  
Voting Work Session  
3<sup>rd</sup> Thursday 7:00 p.m. -  
Regular Session

#### MAYOR AND COUNCIL OFFICE

Fayetteville City Hall  
240 South Glynn Street  
Fayetteville, Ga. 30214

Phone: 770-461-6029  
Fax: 770-460-4238

#### Web Site:

[www.fayetteville-ga.gov](http://www.fayetteville-ga.gov)

#### E-Mail Address:

[abarksdale@fayetteville-ga.gov](mailto:abarksdale@fayetteville-ga.gov)

## *Agenda*

### *Fayetteville City Council Meeting*

*March 17, 2016*  
*7:00 P.M.*

Call to Order

Opening Prayer

The Pledge of Allegiance to the Flag

#### **Approval of Agenda**

1. Approval of Minutes of the March 3<sup>rd</sup> City Council Work Session meeting

#### **RECOGNITIONS AND PRESENTATIONS**

2. Recognition of Carleetha Talmadge – Assistant Director of Finance, and Mike Bush – Director of Finance and Administrative Services, and their staff for the FY 2015 GFOA Distinguished Budget Presentation Award
3. Presentation – FY 2015 Comprehensive Annual Financial Report (CAFR) – Miller Edwards – Mauldin & Jenkins, CPA, LLC

#### **PUBLIC HEARINGS:**

4. Consider #0-3-16 – Ordinance Amendment for Chapter 6 – Advertising and Signs – Public Hearing and 1<sup>st</sup> Reading *Presented by Senior Planner Julie Brown*
5. Consider #0-4-16 – Ordinance Amendment for Chapter 94 – Zoning – Public Hearing and 1<sup>st</sup> Reading *presented by Senior Planner Julie Brown*
6. Consider #0-5-16 – Ordinance Amendment for Chapter 78 – Subdivisions – Public Hearing and 1<sup>st</sup> Reading *Presented by Senior Planner Julie Brown*
7. Consider #0-6-16 – Traffic & Vehicles – Blocking Intersection – Public Hearing and 1<sup>st</sup> Reading *presented by Police Chief Scott Pitts*

**NEW BUSINESS:**

8. Consider R-4-16 – Appoint Citizen Advisory Committee for SPLOST projects *presented by City Manager Ray Gibson*
9. Consider Items for Surplus *presented by City Clerk Anne Barksdale*

**REPORTS AND COMMENTS:**

10. City Manager and Staff Reports
11. City Council and Committee Reports
12. Mayors Comments
13. Public Comments
14. Executive Session – Discuss potential litigation

**City of Fayetteville  
Mayor and City Council  
Work Session/Voting Meeting Minutes  
March 3, 2016**

**Call to Order**

The Mayor and City Council of Fayetteville met in regular session on March 3, 2016 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Edward Johnson called the meeting to order, followed by Opening Prayer by Councilmember Scott Stacy, and then led those attending in the Pledge of Allegiance to the Flag. Council members present were: Harlan Shirley, Kathaleen Brewer, Paul Oddo, Scott Stacy, and James Williams. Staff members present were City Manager Ray Gibson and City Clerk Anne Barksdale.

Oddo moved to approve the agenda as presented. Williams seconded the motion. Motion carried unanimously.

Stacy moved to approve the minutes of the Regular City Council Meeting of February 18, 2016. Williams seconded the motion. Motion carried unanimously.

**Recognitions and Presentations:**

Mayor Johnson, along with Assistant Finance Director Carleetha Talmadge presented and congratulated Karen Austin with her CVIOG Level 1 Finance Certification.

Mayor Johnson called on Miss Logan Shanks, Bennett's Mill Middle School to read her essay for Black History Month.

Mayor Johnson called on Miss Lindsey George, Bennett's Mill Middle School to recite her poem for Black History Month.

**Public Hearings:**

Mayor Johnson called Consider Ordinance #0-1-16 – Amendment to Health Rules and Regulations – 2<sup>nd</sup> Reading.

Alan Jones, Assistant City Manager stated Fayetteville's Health and Sanitation Ordinance adopts the Rules and Regulations of the Fayette County Board of Health and assigns primary enforcement of those rules to that agency. The Fayette County Board of Health has requested the attached ordinance

amendments to ensure the City has properly adopted the appropriate State regulations to permit such enforcement.

These revisions are contained in Article V – Health Rules and Regulations. There are State Code reference updates in Sec. 58-126 – Tourist Accommodations and Sec. 58-128 – Food Service. There are two new sections requested to adopt State Codes governing On-Site Sewage Management Systems and Portable Sanitation Contractors.

We are requesting repeal of Sec. 58-127 – Personal Care Homes, Sec. 58-129 – Detention Facility, Sec. 58.130 – X-Ray, Sec. 58-131 – Environmental Health, and Sec. 58-132 – Laser Radiation. These items are no longer enforced locally or are otherwise no longer valid.

Staff recommends approval of these ordinance amendments.

Robert Kurbes, Environmental Health County Manager discussed the ordinance amendment and answered questions from Council.

There were no public comments.

Shirley moved to approve Ordinance #0-1-16 – Amendment to Health Rules and Regulations. Stacy seconded the motion. Motion carried unanimously.

Mayor Johnson called Consider Ordinance #0-2-16 – Amendment of Collection/Payment of Fees for Fayette County Board of Health – 2<sup>nd</sup> Reading.

Alan Jones, Assistant City Manager stated Fayetteville’s Health and Sanitation Ordinance adopts the Rules and Regulations of the Fayette County Board of Health and assigns primary enforcement of those rules to that agency. The Fayette County Board of Health has requested the attached ordinance amendment to assist in the timelier collection of annual fees from area businesses (such as restaurants). Currently, the department is only authorized to issue written notice of late or unpaid fees, and must request that the State Board of Health suspend any permits for non-payment.

He added the proposed ordinance would allow enforcement at the local level in the local courts. The ordinance was unanimously approved by the Fayette County Board of Commissioners on December 12, 2015. Similar adoption is required in the municipalities for enforcement within each jurisdiction.

Staff recommends approval of this ordinance amendment.

Robert Kurbes, Environmental Health County Manager discussed this ordinance amendment as well.

There were no public comments.

Stacy moved to approve Ordinance #0-2-16 – Amendment of Collection/Payment of Fees for Fayette County Board of Health. Oddo seconded the motion. Motion carried unanimously.

**Voting Items:**

Mayor Johnson called Consider Elevation Review: Heartis Senior Living.

Brian Wismer, Director of Community Development stated, in December 2015, City Council reviewed the rezoning request from Caddis Healthcare for the HEARTIS Senior Living development proposed at 936 West Lanier Avenue. Council approved the rezoning with the condition that final elevations be reviewed and approved by City Council, following approval of Development Plans by the Planning & Zoning Commission.

He added, on February 23, 2016 the P&Z Commission reviewed and approved development plans (including elevations) as submitted, so the elevations are now being presented for Council review. The earlier feedback from Council has been incorporated into the revised elevations. Some of those changes include decorative chimney and eave additions, wrought iron style patio fencing, and color/material selections to blend with existing Fayetteville architecture.

He said Staff recommends approval of the elevations as submitted.

Ms. Katie Newman, project coordinator, was available to answer questions from Council.

Oddo moved to approve Elevation Review for Heartis Senior Living. Brewer seconded the motion. Motion carried unanimously.

Mayor Johnson called Consider Bid Award: Wastewater Plant EQ Basin Liner Replacement.

Chris Hindman, Public Services Director stated Staff has reviewed the bids that were received on January 14<sup>th</sup> for the Wastewater Plant Equalization Basin Liner Replacement project. The project consists of removing and disposing of approximately 121,000 square feet of existing polypropylene geomembrane liner, redressing the pond bottom and side slopes, and installing approximately 121,000 square feet of new 80 mil High Density Polyethylene liner. The existing liner was installed in 2007 as part of the Wastewater Treatment Plant upgrade and is at the end of its expected life span.

He said Staff recommends Bid Award to Lakeshore Engineering, in the amount of \$265,000.00. If approved the project will be paid out of the operations budget of the sewer fund.

Shirley moved to award the bid for Wastewater Plant EQ Basin Liner Replacement to Lakeshore Engineering, in the amount of \$265,000.00. Stacy seconded the motion. Motion carried unanimously.

Mayor Johnson called Consider R-2-16 – Fayette County High School Flood Mitigation Project Engineering Services.

Chris Hindman, Public Services Director stated Staff recommends that Council approve Resolution R-2-16 for the approval of Engineering Services needed to be performed in order to design and construct the damaged and clogged stormwater pipe which has caused flooding issues at Fayette County High School. He said this project is included in the GEFA Stormwater loan in the amount of \$375,000. The resolution authorizes the City Manager to sign the Task Order Form from our Engineering Consultant to perform the necessary engineering.

Stacy moved to approve R-2-16 – Fayette County High School Flood Mitigation Project Engineering Services. Shirley seconded the motion. Motion carried unanimously.

Mayor Johnson called Consider R-3-16 – Request to Donate Funds to the Fayette Forward Event to take place on Monday, March 7, 2016 at Pinewood Studios.

Ray Gibson, City Manager stated through a recent national study of 1,800 U.S. Counties, Fayette County has the highest rate of departing millennials. Given this latest survey, County leaders got together, led by Chick-Fil-A CEO Dan Cathy, to put together an event to discuss this very important issue. The event will take place on Monday, March 7, 2016 and will include various presentations as follows:

- Planning Growth for the Millennials
- What Moves Millennials?
- Seaside as a Model
- New Generations
- Creating a Sense of Place
- Economic Development in Fayette County
- Daring to Dream: How Fayette County Can Move Forward/ The Politicians Wish List
- Special Guest Motivational Speaker Andy Andrews

He added, the towns of Brooks and Tyrone have both recently donated \$1,000.00 to this event as the main donations of around \$40K to \$50K have come from the business community. We are requesting consideration to donate \$1,000.00 to this event, which we have not previously budgeted for.

Shirley moved to approve R-3-16 – Request to Donate Funds to the Fayette Forward Event on March 7, 2016 at Pinewood Studios. Oddo seconded the motion. Motion carried unanimously.

Mayor Johnson called Consider Approval of Surplus Items for Public Works.

Anne Barksdale, City Clerk stated Public Works has accumulated over 700 old and damaged street posts and varied types of street signs that they want to take to Sweet Returns Recycling Center. The recycling center will then issue a check to the City of Fayetteville.

Brewer moved to approve Surplus Items from Public Works to be sold at Sweet Returns Recycling Center. Shirley seconded the motion. Motion carried unanimously.

### **Discussion Items:**

- Angela Chapman: Drainage Issues at 335 Bates Avenue – Staff and Council discussed timeline for study of drainage complaint and property and agreed to keep Ms. Chapman informed of progress.
- Robert Muller’s Proposal and Conceptual Site Plan for Apartment Complex located on Highway 54 West across from Piedmont-Fayette Hospital – Mr. Muller was not present to present. Brian Wismer presented plan. Council suggested plan should be for middle and high income apartments and would like to bring developer in for more discussions on detail before rezoning application.
- Fire Department ISO Report: Chief Alan Jones discussed the report and the concerns related to it. We improved on our rating, going from a 4 to a 3; he would like to follow up on some of the areas scored.
- Safer Grant: Letter of Support – Chief Alan Jones asked for Council’s approval to move forward with letter of support for the Safer Grant, explaining that he would be asking for nine additional personnel.
- Historic Home Relocation: 210 South Jeff Davis – Brian Wismer stated a demo permit has been applied for this house which is in disrepair and is toxic because of bat infestation. He discussed relocating this home to the Mae Harp Pocket Park location, stating plans would be to renovate for a B&B. Consensus by Council was to proceed with demolition because of the damage done by the bats.
- Downtown Master Plan Update – Brian Wismer stated we had a positive Town Hall meeting last week to discuss the master plan and received lots of good ideas and feedback. Our next Town Hall meeting to discuss the master plan will be March 24<sup>th</sup>. Fayette Senior Services will host a meeting on the same topic on March 14<sup>th</sup> at 2:00pm. The Sam’s property is being considered in this discussion.
- Racetrac Rezoning Request at Veteran’s Parkway/Highway 54 West – Brian Wismer stated we need approval from the County to build a curb cut. Not positive this will go through.
- Update of Financial Software and 2017 Budget – Mike Bush discussed timeline on Financial Software updates and gave overview of 2017 Budget.
- The Ridge Nature Area: Next Steps – Ray Gibson asked Council how they want to proceed with Southern Conservation Trust, The Nature Area and input from Dennis Chase. It was agreed to let Councilman Jim Williams chair a committee to present an action plan to

Council. Mr. Gibson stated there is supposed to be a representative from City Council on the SCT board.

- SPLOST Citizen Advisory Committee for the City of Fayetteville – Ray Gibson stated this committee would promote and sell ideas to the community for the SPLOST (plan for next five years). He asked Council to appoint a citizen by the next council meeting to be on the committee.
- Council Q&A – Councilmember Kathaleen Brewer said she would like to see more marketing of the downtown area; maybe hire a professional marketing team.
- Ray Gibson stated the Council Retreat is set for March 11<sup>th</sup> from 7:30 – 5:00pm at the Old Fayette County Courthouse location. Agendas will be ready soon.

**Public Comments:**

Resident Greg Clifton commented that he was against the Racetrac Gas Station locating on Highway 54 West at Veteran’s Parkway and asked Council to strongly consider the application before making a decision.

**Mayor’s Comments:**

Mayor Johnson said from now on work sessions will begin at 6:00pm and will continue to be on the first Thursday of each month.

Oddo moved to adjourn the meeting. Williams seconded the motion. The motion carried unanimously.

Respectfully submitted,

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Anne Barksdale, City Clerk



**CITY OF FAYETTEVILLE**  
**INTEROFFICE MEMORANDUM**

**TO: Mayor and City Council**

**FROM: Ray Gibson, City Manager**

**CC: Mike Bush, Director of Finance & Admin**  
**Carleetha Talmadge, Assistant Director of Finance**  
**Anne Barksdale, City Clerk**

**DATE: March 10, 2016**

**SUBJECT: Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award**

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We are pleased to announce that the City of Fayetteville has again received the GFOA Distinguished Budget Presentation Award. This award represents the highest form of recognition in governmental budgeting. Specifically, I would like to thank Director of Finance & Administration Mike Bush, and Assistant Director of Finance Carleetha Talmadge, and their staff for their efforts on this award. This is the tenth (10<sup>th</sup>) year that the City has received this budget award.



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

February 18, 2016

**PRESS RELEASE**

For Further Information Contact  
Stephen J. Gauthier (312) 977-9700

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Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **City of Fayetteville, Georgia** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Finance Department**

For budgets beginning in 2014, 1,491 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a major professional association servicing the needs of 18,300 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Fayetteville  
Georgia**

For the Fiscal Year Beginning

**August 1, 2015**

Executive Director



# CITY OF FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**TO:** Mayor and Council

**VIA:** City Manager

**FROM:** Mike Bush, Director of Finance

**DATE:** March 10, 2016

**SUBJECT:** CAFR Review for Fiscal Year Ending July 31, 2015

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Miller Edwards, with Mauldin and Jenkins, CPA, LLC will be presenting an overview of the fiscal year 2015 Comprehensive Annual Financial Report (CAFR) and other related items in regards to our annual audit process for future implementation.

If you have any questions or need any additional information, please do not hesitate to contact me.



# CITY OF FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**TO:** Mayor and Council

**VIA:** Ray Gibson, City Manager

**CC:** Brian Wismer, Director of Community Development  
Anne Barksdale, City Clerk

**FROM:** Julie Brown, Senior Planner

**DATE:** March 9, 2016

**SUBJECT:** Consider #0-03-16 to amend Chapter 6 (Advertising & Signs) Section 6-2-Definitions, Section 6-6- Regulated Signs and Section 6-7-Construction and Maintenance Requirements.

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Staff receives requests for approval of window signs on a regular basis. Specifically, the applicant requests to install perforated vinyl window graphics on the outside of the window as recommended by the manufacturer. This request becomes difficult to implement because of the restrictive definition of a window sign found in Section 6-2- Definitions.

The current definition for *Window sign* means any type of sign located entirely within the interior of a building or structure, and placed near a window or door, the letters, numbers, pictorial or sculptured matter of which is visible from the exterior of the premises.

The wording of this definition requires that, for the applicant to have the standardized, perforated vinyl window graphic installed correctly, it must be treated as a wall sign and not a window sign. “Wall signs” fall under much greater scrutiny in the ordinance, and would effectively limit most businesses’ ability to place any signage on their window, unless they sacrifice having a typical wall-mounted storefront sign.

In order to allow applicants to install the window graphic as recommended by the manufacturer and provide clarity as to what constitutes a window sign and a wall sign, staff is recommending amendments to both definitions.

Non-residential window signs in the Main Street District permitted by Section 6-6 -Regulated Signs, subsection (b)(5)(c)(10) will also need to be amended to remove verbiage in order to provide consistency in the sign ordinance pertaining to window signs.

The perforated window vinyl is manufactured in different grades of opacity including 30%, 50% and 80%. The level of opacity determines how easily the window vinyl can be seen through.

Window signage (outside of the Main Street District) currently permitted by Sec. 6-6-Regulated Signs, subsection (b)(4)(c) is not calculated as part of the overall signage allowed per property, but must meet the sign material requirements of Chapter 6 Advertising and Signs. Staff recommends that the 50/50 perforated vinyl graphic be added to Section 6-7 (Construction and Maintenance Requirements) as the required opacity used for construction of any exterior window sign.

In an effort to help Fayetteville business owners use perforated vinyl window graphics as recommended by the manufacturer, staff recommends *Approval* of the ordinance amendments to Sections 6-2, 6-6, and 6-7 of the sign ordinance.

## PUBLIC NOTICE

The Mayor and City Council of the City of Fayetteville will hold public hearings on Thursday March 17, 2016 and Thursday, April 07, 2016 at 7:00 p.m. at City Hall 240 South Glynn Street, Fayetteville, Georgia, 30214.

The purpose of these hearings is to consider text amendments to the City of Fayetteville Code of Ordinances. **Chapter 6 Advertising and Signs:** (Section 6-2) **Definitions,** (Section 6.6) **Regulated Signs** and (Section 6.7) **Construction and Maintenance Requirements-** pertaining to window signs. **Chapter 94 Zoning:** (Section 94-5) **Development plan review and approval** and (Section 94-194) **Applications for building permits-** pertaining to the project types that require approval from the planning and zoning commission. **Chapter 78 Subdivisions: Article IV. Design and Construction Guidelines-** pertaining to the creation of (Section 78-191) **Cluster Mailboxes and House Identification.**

The text of the original ordinances shall be available at City Hall for public inspection during regular business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.

**Please advertise March 16, 2016 and March 23, 2016**



Management Development Program

Julie Brown

MDP Project:

Proposed Ordinance Amendments

New Ordinance for Adoption

## **Proposed Text Amendments:**

### **#0-03-16 / Chapter 6 -Advertising and Signs:**

Section 6-2. -Definitions

Section 6-6. - Regulated Signs

Section 6-7. - Construction and Maintenance Requirements

### **# 0-04-16 / Chapter 94- Zoning:**

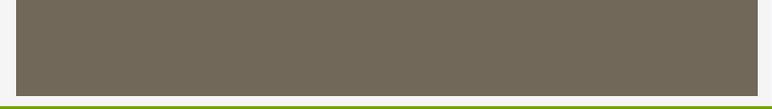
Section 94-5. -Development Plan Review and Approval

Section 94-194. - Applications for Building Permits

## **Proposed Ordinance for Adoption:**

### **# 0-05-16 / Chapter 78- Subdivisions:**

Creation of Section 78-191.- Cluster Mailboxes and Address Identification:



**Perforated vinyl is the most popular material for storefront window advertising.**

- Designed for exterior mounted window graphics
- Can be applied to any glass surface- easy to apply and remove
- Printable surface with see-through holes (available in 50/50, 70/30, 80/20 opacity)
- The larger the holes (50/50) the smaller the printable surface
- The larger holes (50/50) also provide the least restrictive view
- Graphic front with adhesive back (only printable on 1 side)



**Example of exterior 50/50 perforated vinyl graphic  
View: from the street/sidewalk**

**Example of exterior 50/50 perforated vinyl graphic**  
**View: Standing at window looking inside**

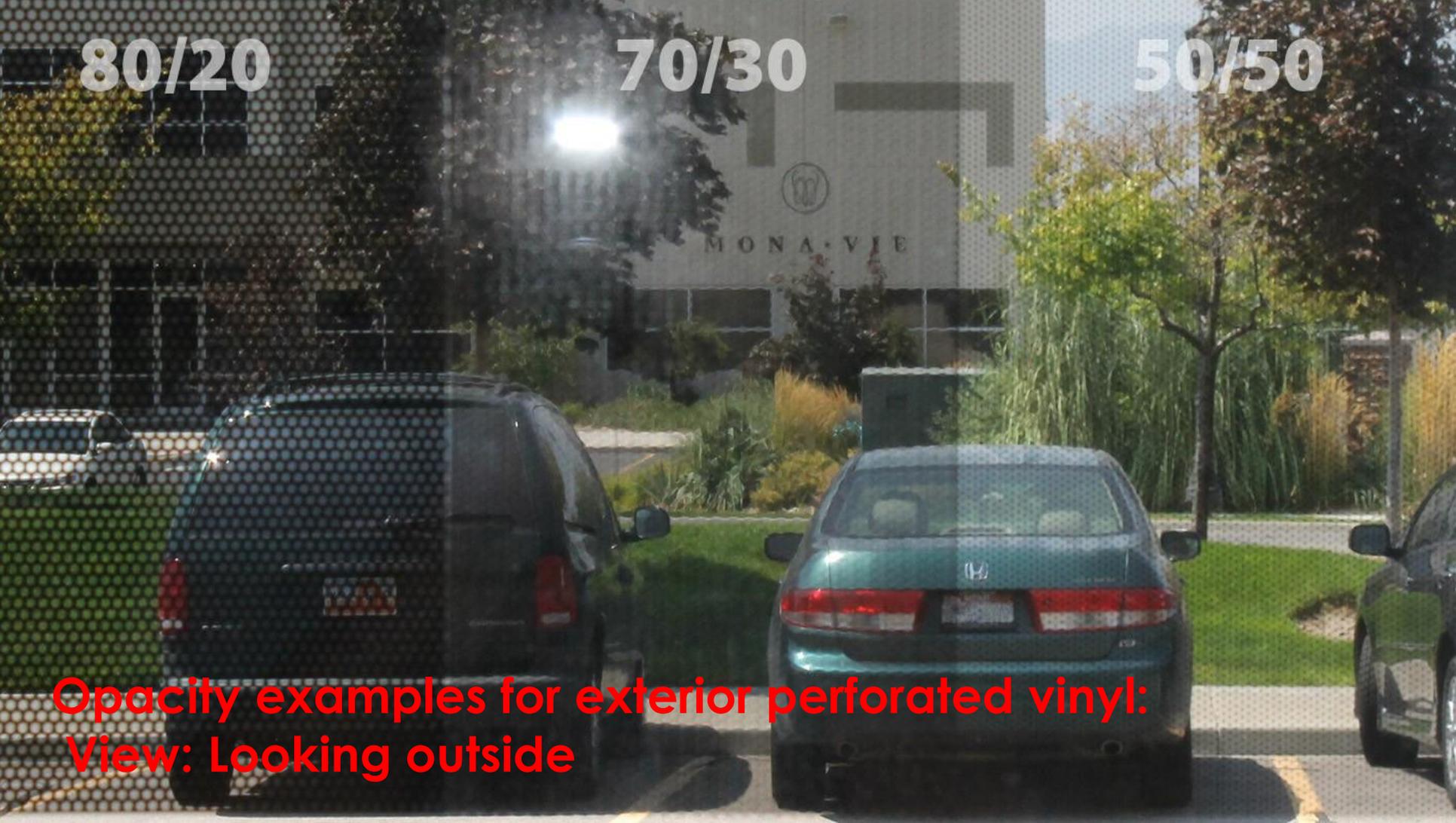


80/20

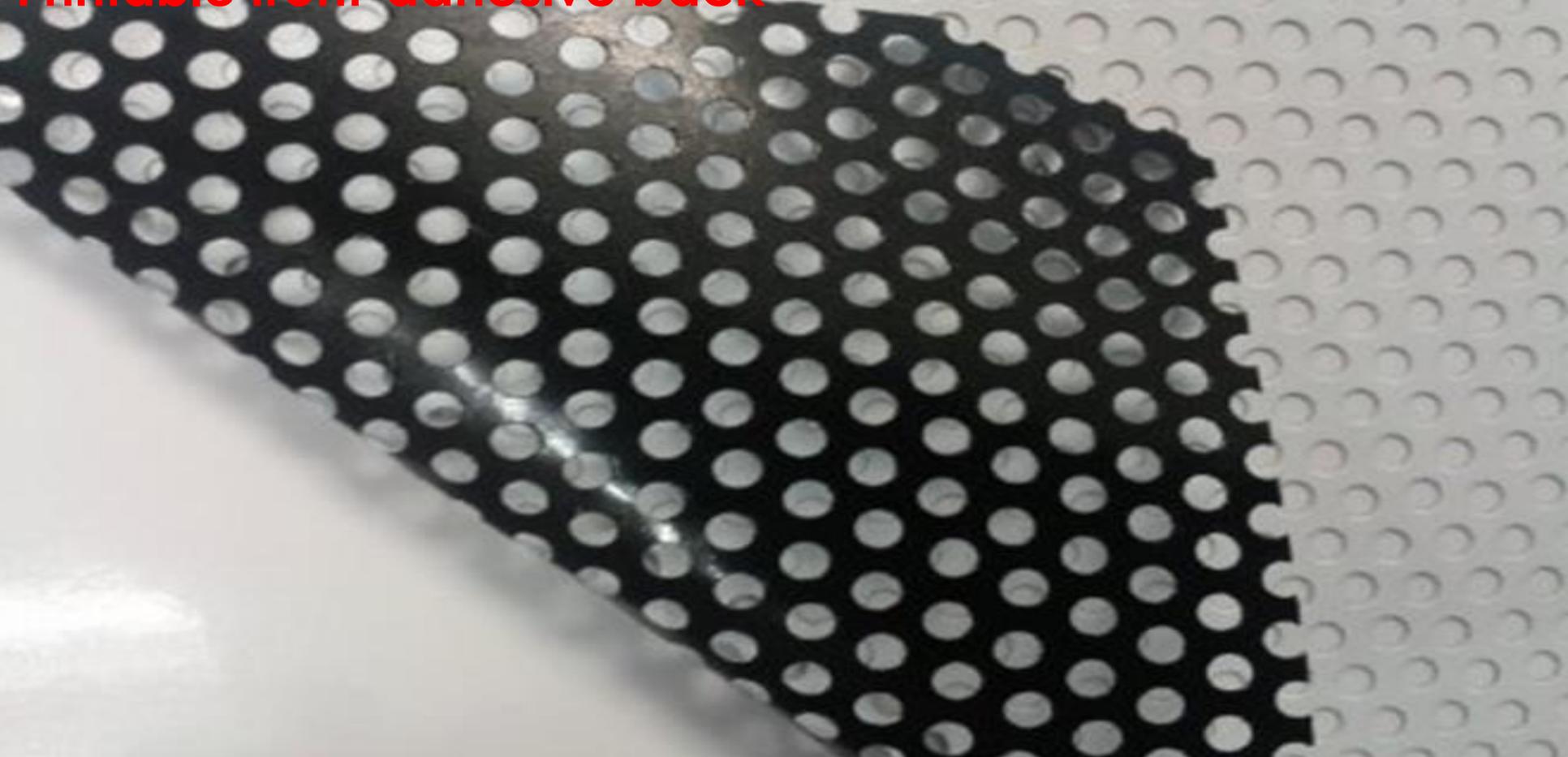
70/30

50/50

Opacity examples for exterior perforated vinyl:  
View: Looking outside



**Example of Exterior Perforated Vinyl:  
Printable front-adhesive back**



## Current Definition: Sec. 6-2. - Definitions.

**Window sign** means any type of sign located entirely within the interior of a building or structure, and placed near a window or door, the letters, numbers, pictorial or sculptured matter of which is visible from the exterior of the premises.

## Proposed Amendment:

Amend by deleting the stricken (~~stricken~~) language and adding the double underlined (double underlined) language as follows:

**Window sign** means any type of sign located ~~entirely within the interior of a building or structure, and placed near~~ on the interior or exterior of a window or door, the letters, numbers, pictorial or sculptured matter of which is visible from the exterior of the premises.

## **Current Definition: Sec. 6-2. - Definitions.**

**Wall sign** means a sign applied to or mounted to the wall or surface of a building or structure, the display surface of which does not project more than 15 inches from the outside face of the wall of such building or structure, and does not extend above the highest horizontal line of the wall. The vertical surface of a canopy is not a wall for purposes of this chapter; however, see variances, [section 6-13](#)

### **Proposed Amendment:**

Amend by and adding the double underlined (double underlined) language as follows:

**Wall sign** means a sign applied to or mounted to the wall or surface of a building or structure, not to include window signs, the display surface of which does not project more than 15 inches from the outside face of the wall of such building or structure, and does not extend above the highest horizontal line of the wall. The vertical surface of a canopy is not a wall for purposes of this chapter; however, see variances, [section 6-13](#)

## **Current Definition: Sec. 6-6. – Regulated Signs.**

(Applies to window signs in the Main Street District)

**Window signs.** Interior window signs, bearing lettered, numbered, or pictorial matter, shall not exceed 25 percent of the total window area exposed to public view. Window signs shall not be included within the overall amount of signage allowed.

## **Proposed Amendment:**

Amend by deleting the stricken (~~stricken~~) language and adding the double underlined (double underlined) language as follows:

**Window signs.** Interior window signs, bearing lettered, numbered, or pictorial matter, shall not exceed 25 percent of the total window area exposed to public view. Window signs shall not be included within the overall amount of signage allowed

## **Sec. 6-7. –Construction and Maintenance Requirements.**

Proposed additional language for required opacity for all window signs.

Amend by adding the double underlined (double underlined) language as follows:

(s) All window signs placed on the exterior of any window or door must be constructed of 50/50 perforated vinyl graphic.

## **Sec. 94-5. - Development plan review and approval.**

(a)

The exterior of any building or structure not located in a single-family zoning district, as defined in section 94-131, outside of the Main Street Architectural Overlay District, except for single family detached houses, shall not be erected, moved, added to, or structurally altered without development plan approval from the planning and zoning commission. The exterior of any building or structure, in any zoning district, inside the Main Street Architectural Overlay District, shall not be erected, moved, added to, or structurally altered without development plan approval from the planning and zoning commission. Any non-structural changes to the exterior of any building which is located within the Main Street Architectural Overlay District and which alter the appearance of the structure must be approved by the art and architectural advisory committee. Simple color changes may be approved by the director of planning and zoning

## **Sec. 94-194. - Applications for building permits.**

The exterior of any building or structure, in any zoning district, inside the Main Street Architectural Overlay District, shall not be erected, moved, added to, or structurally altered without development plan approval from the planning and zoning commission. Any non-structural changes to the exterior of any building located within the Main Street Architectural Overlay District which alter the appearance must be approved by the art and architectural advisory committee. Simple color changes may be approved by the director of planning and zoning.



**Rendering of Storage Building for 240 Jeff Davis Drive**

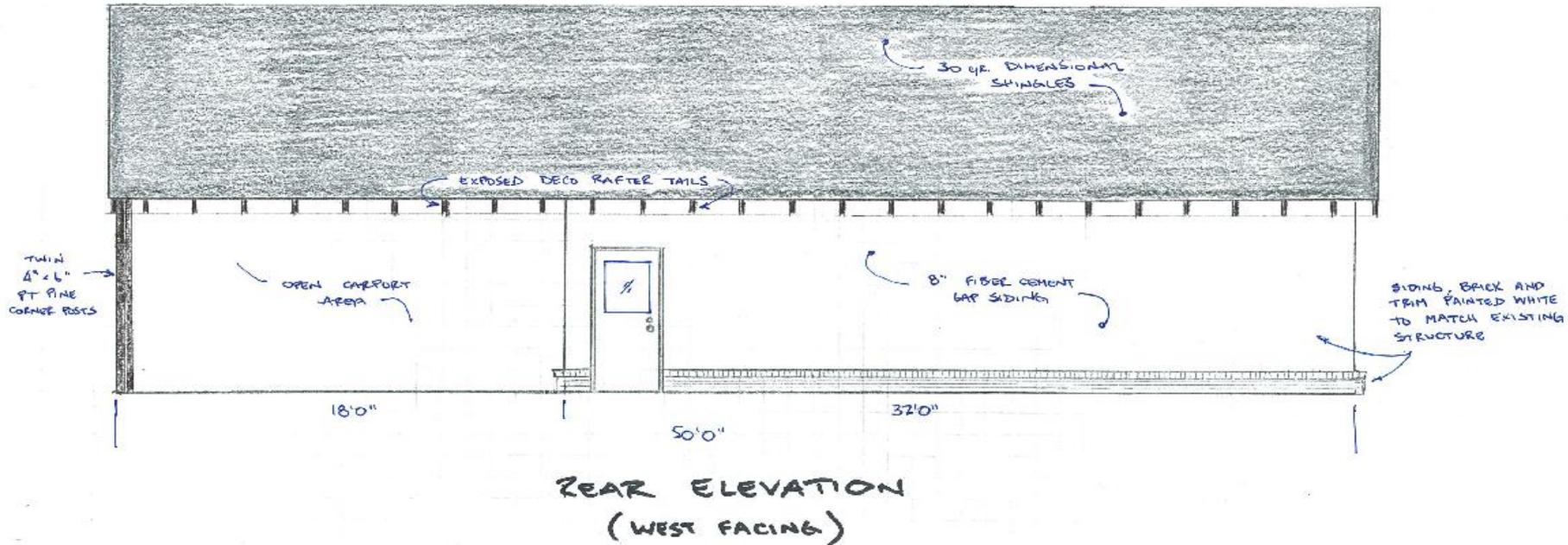
Building will be out of same material as the addition to 260 Jeff Davis Drive: Horizontal Cement Based Siding and Trim with Shingles that match 240 and 260 Jeff Davis Drive North. Color will also match these buildings which are a soft green with contrasting trim color.



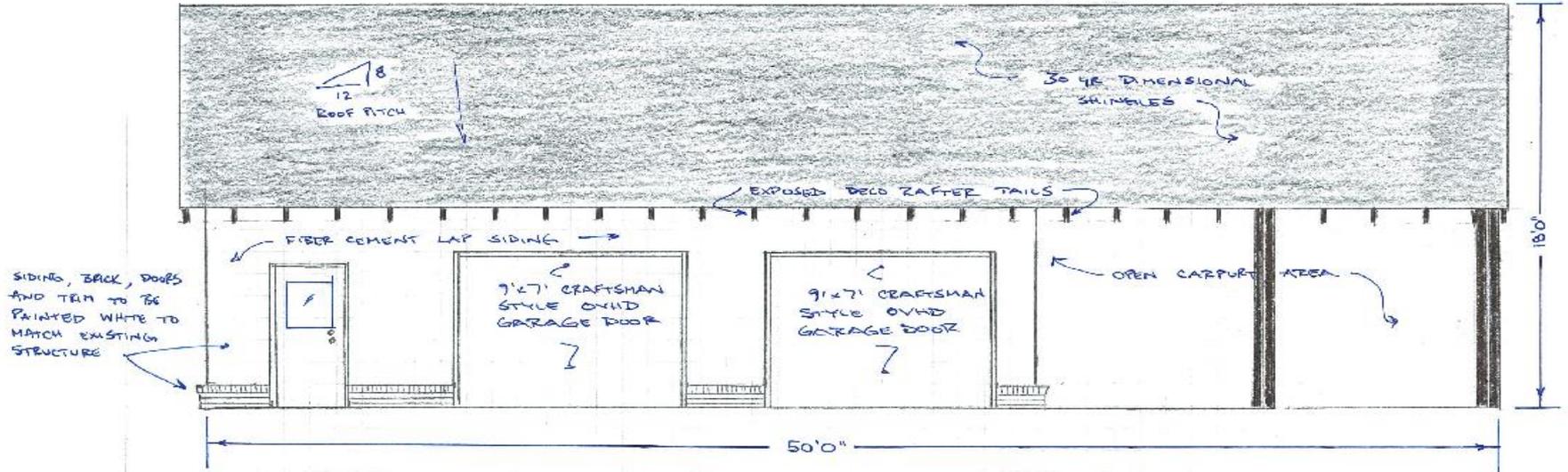


**Current Elevations- 300 Glynn Street South**

# 300 Glynn Street South – Proposed Garage Addition

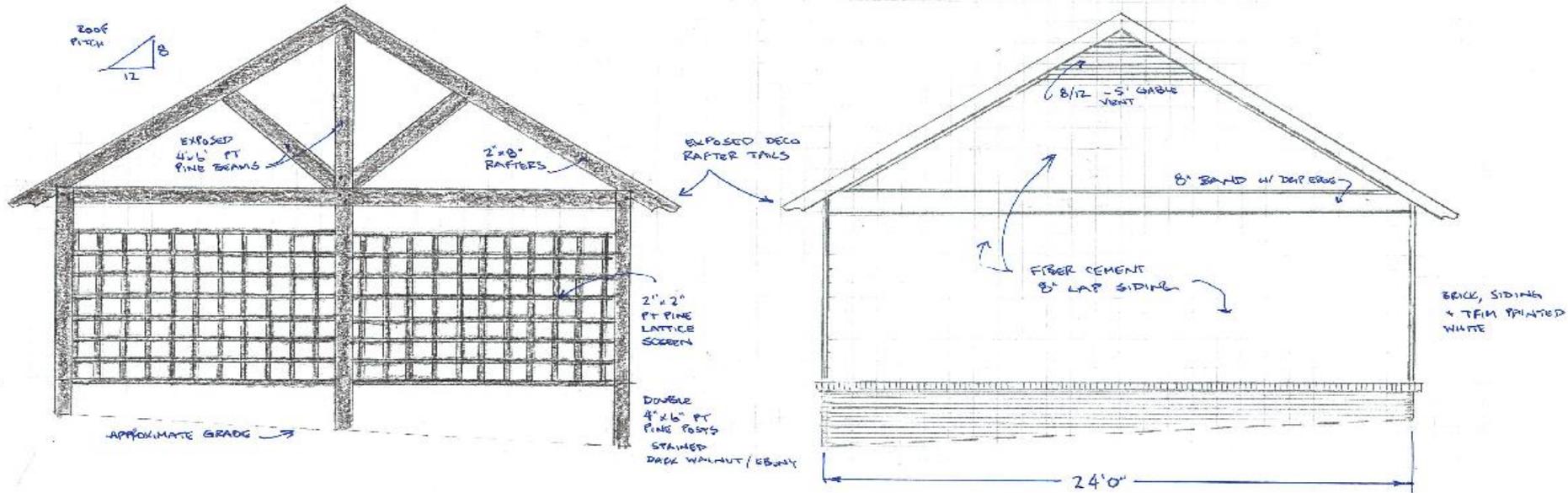


# 300 Glynn Street South – Proposed Garage Addition



FRONT ELEVATION  
(EAST FACING)

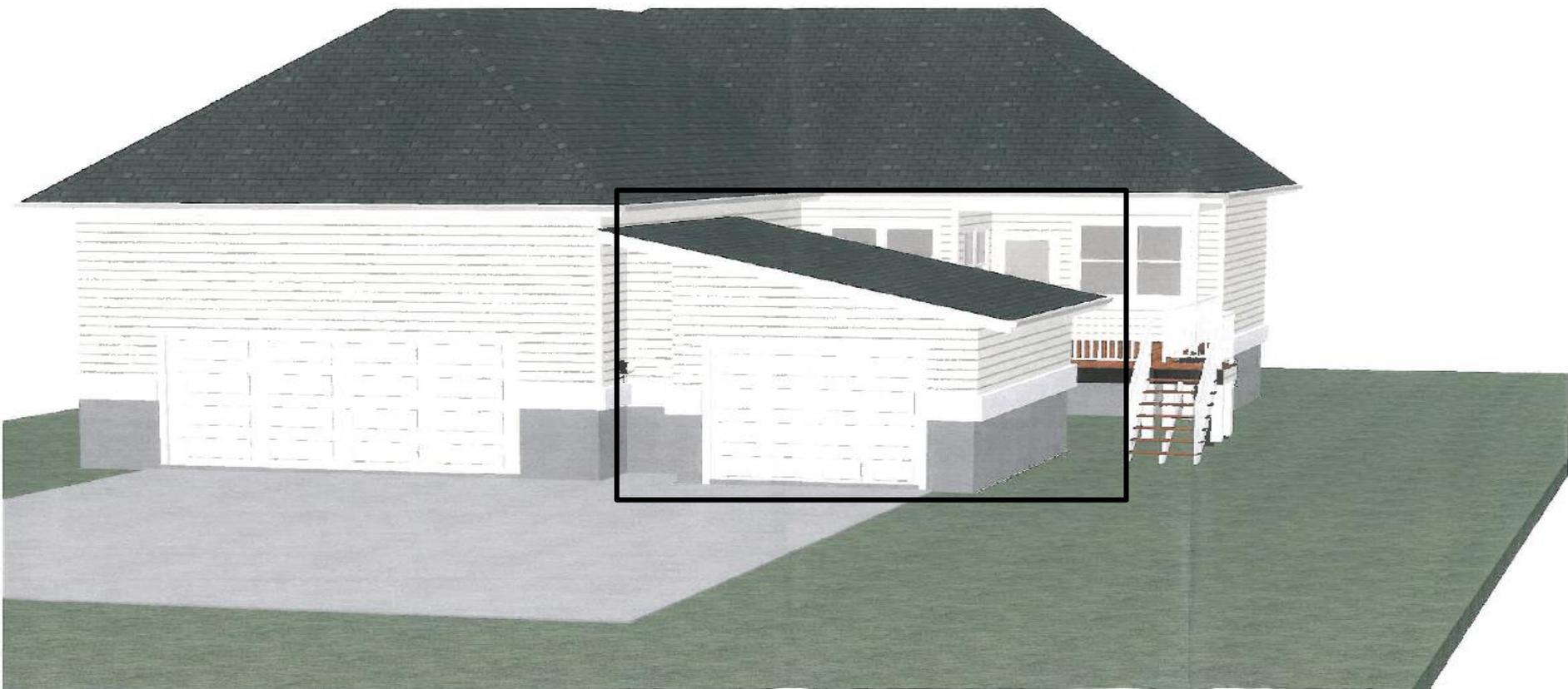
# 300 Glynn Street South – Proposed Carport & Garage



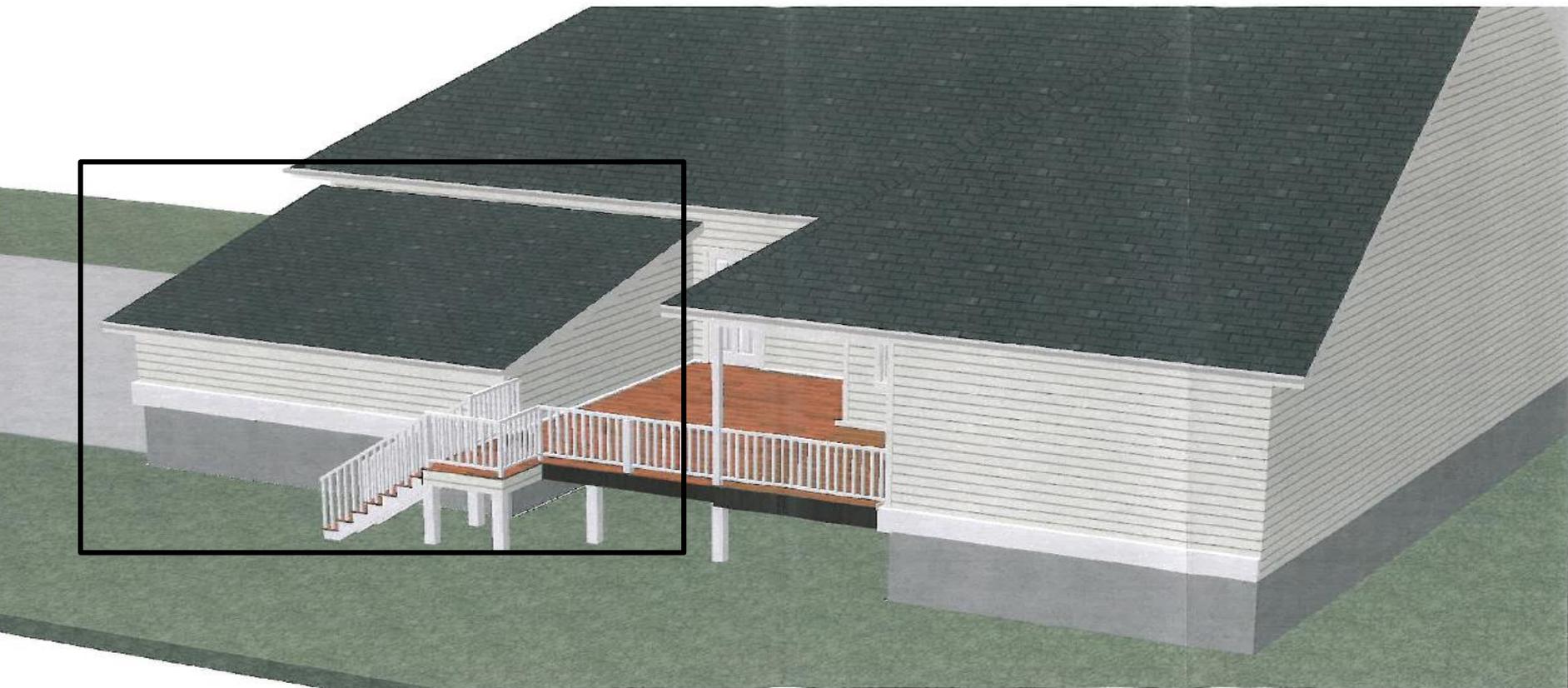
RIGHT ELEVATION  
(NORTH FACING)

LEFT ELEVATION  
(SOUTH FACING)

# 140 Campaign Trial – The Villages / 2<sup>nd</sup> garage addition



## 140 Campaign Trial- The Villages / 2<sup>nd</sup> garage addition



**Sec. 94-5. - Development plan review and approval.**

**Amend by adding the double underlined (double underlined) language as follows:**

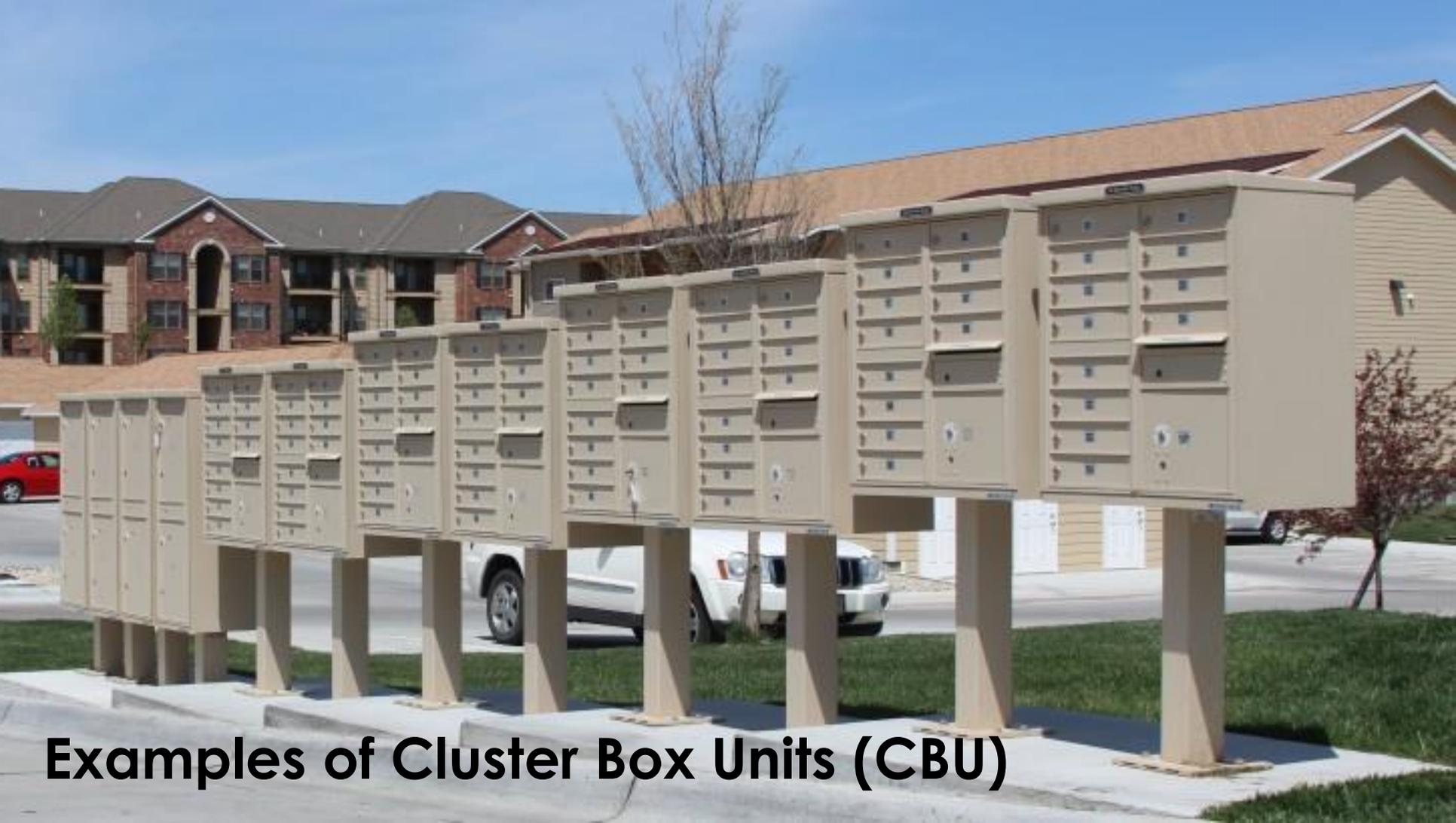
The exterior of any habitable building or structure not located in a single-family zoning district, as defined in section 94-131, outside of the Main Street Architectural Overlay District, except for single family detached houses, shall not be erected, moved, added to, (not including garages) or structurally altered without development plan approval from the planning and zoning commission. The exterior of any habitable building or structure, in any zoning district, inside the Main Street Architectural Overlay District, shall not be erected, moved, added to, (not including garages) or structurally altered without development plan approval from the planning and zoning commission. Any non-structural changes to the exterior of any habitable building which is located within the Main Street Architectural Overlay District and which alter the appearance of the structure must be approved by the art and architectural advisory committee. Simple color changes may be approved by the director of planning and zoning

**Sec. 94-194. - Applications for building permits.**

**Amend by adding the double underlined (double underlined) language as follows:**

The exterior of any habitable building or structure, in any zoning district, inside the Main Street Architectural Overlay District, shall not be erected, moved, added to, (not including garages) or structurally altered without development plan approval from the planning and zoning commission. Any non-structural changes to the exterior of any habitable building located within the Main Street Architectural Overlay District which alter the appearance must be approved by the art and architectural advisory committee. Simple color changes may be approved by the director of planning and zoning.

Applications reviewable only by the building official (for interior work) shall not be subject to the remaining procedures of this division 3, except that applications denied by the building official, or his designee, for failure to comply with these architectural design standards shall be appealable to the mayor and city council pursuant to section 94-199. All applications shall include all information required for development plans, and required by this division 3 and required by the building official.



**Examples of Cluster Box Units (CBU)**





**CBUs**





1010











110

**Address Identification (installed by JR Homes)  
Logan Park Subdivision**





theSeasonalHome.com



Examples for Address Identification



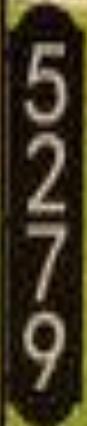
A black metal house number sign with the number 12345. The sign is rectangular with a slightly curved top and is mounted on two black metal stakes. The numbers are white and have a classic, slightly stylized font. The background shows a green lawn and some foliage.

12345

A black oval house number sign with the number 3938. The sign is mounted on a single black metal post that has a decorative finial on top. The numbers are white and have a classic, slightly stylized font. The background shows a green lawn and some foliage.

3938

# HOUSE NUMBER SIGNS



5  
2  
7  
9



805





**Thank you for your time and consideration of the proposed ordinance amendments presented in my MDP Project.**

**Julie Brown– Senior Planner**

**Proposed Ordinance: 0-03-16**  
**Subject Matter: Amendment to Chapter 6 (Advertising & Signs) Section 6.2**  
**–Definitions, Section 6.6- Regulated Signs, Section 6.7-Construction and**  
**Maintenance Requirements**  
**Date of Published Notice of Public Hearing: March 16, 2016 & March 23,**  
**2016**  
**Date First Presented at Council Public Meeting: March 17, 2016**  
**Date of Public Hearing Before City Council: March 17, 2016**  
**Date of Second Reading and Adoption: April 7, 2016**

**CITY OF FAYETTEVILLE**  
**COUNTY OF FAYETTE**  
**STATE OF GEORGIA**

**ORDINANCE NUMBER 0-03-16**  
**CITY OF FAYETTEVILLE, GEORGIA**

**PREAMBLE AND FINDINGS**

**AN ORDINANCE OF THE CITY OF FAYETTEVILLE**

**WHEREAS**, the City of Fayetteville (the “City”) has previously adopted by ordinance, the sign ordinance codified at Chapter 6 of the City’s Code of Ordinances; and

**WHEREAS**, the City wishes to update its sign ordinance Section 6-2.-Definitions, Section 6-6.-Regulated Signs and Section 6-7.-Construction and Maintenance Requirements to better meet the needs of Fayetteville business owners; to allow said business owners to install perforated vinyl window graphics as recommended by the manufacturer, which shall improve efficiency in City resources; and

**WHEREAS**, the City of Fayetteville does hereby ordain and adopt the following amendments to Chapter 6, Section 6-2. - Definitions, Section 6-6. - Regulated Signs and Section 6-7. Construction and Maintenance Requirements

**WHEREFORE THE CITY OF FAYETTEVILLE HEREBY ADOPTS AND**  
**ORDAINS THE FOLLOWING ORDINANCE:**

**ARTICLE ONE**

The City of Fayetteville’s sign ordinance, as codified in part at Chapter 6, Section 6-2 (Definitions) of the City’s Code of Ordinances, is hereby amended by deleting the stricken (~~stricken~~) language and adding the double underlined (double underlined) language as follows:

*Window sign* means any type of sign located ~~entirely within the interior of a building or structure, and placed near~~ on the interior or exterior of a window or door, the letters, numbers, pictorial or sculptured matter of which is visible from the exterior of the premises. Window signs placed on the exterior of any window or door must be constructed of 50/50 perforated vinyl graphic.

*Wall sign* means a sign applied to or mounted to the wall or surface of a building or structure, not to include window signs, the display surface of which does not project more than 15 inches from the outside face of the wall of such building or structure, and does not extend above the highest horizontal line of the wall. The vertical surface of a canopy is not a wall for purposes of this chapter; however, see variances, section 6-13

## **ARTICLE TWO**

The City of Fayetteville's sign ordinance, as codified in part at Chapter 6, Section 6-6 (Regulated Signs) of the City's Code of Ordinances, is hereby amended by deleting the stricken (~~stricken~~) language as follows:

*Window signs.* ~~Interior~~ window signs, bearing lettered, numbered, or pictorial matter, shall not exceed 25 percent of the total window area exposed to public view. Window signs shall not be included within the overall amount of signage allowed.

## **ARTICLE THREE**

The City of Fayetteville's sign ordinance, as codified in part at Chapter 6, Section 6-7 (Construction and Maintenance Requirements) of the City's Code of Ordinances, is hereby amended by adding the double underlined (double underlined) language as follows:

(s) All window signs placed on the exterior of any window or door must be constructed of 50/50 perforated vinyl graphic.

## **ARTICLE FOUR**

This ordinance shall become immediately effective upon its second reading and adoption by the City Council.

## **ARTICLE FIVE**

The preamble of this ordinance shall be construed to be, and is hereby incorporated by reference as if fully set out herein.

**ARTICLE SIX**

All ordinances and parts of ordinances in conflict herewith are expressly repealed.

**APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF FAYETTEVILLE** at a regular meeting of the Mayor and Council on the 7<sup>th</sup> day of April, 2016, by the following voting for adoption:

ATTEST:

\_\_\_\_\_  
Edward J. Johnson, Jr. Mayor

\_\_\_\_\_  
Scott Stacy, Mayor Pro Tem

\_\_\_\_\_  
Anne Barksdale, City Clerk

\_\_\_\_\_  
Harlan Shirley, Council Member

\_\_\_\_\_  
Kathaleen Brewer Council Member

\_\_\_\_\_  
Paul C. Oddo, Jr., Council Member

\_\_\_\_\_  
James B. Williams, Council Member



# CITY OF FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**TO:** Mayor and Council

**VIA:** Ray Gibson, City Manager

**CC:** Brian Wismer, Director of Community Development  
Anne Barksdale, City Clerk

**FROM:** Julie Brown, Senior Planner

**DATE:** March 9, 2016

**SUBJECT:** Consider amendments to Zoning Ordinance #0-04-16 (Sec. 94-5 & 94-194)

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In an effort to expedite an applicants request for approval of accessory structures such as decks, pavilions, storage sheds, loading docks, and additional garages, staff recommends ordinance amendments to Chapter 94 –Zoning, Section 94-5- Development plan review and approval and Section 94-194 Applications for building permits.

The code currently requires that the exterior of any building or structure not located in a single-family zoning district, as defined in section 94-131, outside of the Main Street Architectural Overlay District, except for single family detached houses, shall not be erected, moved, added to, or structurally altered without development plan approval from the planning and zoning commission. The exterior of any building or structure, in any zoning district, inside the Main Street Architectural Overlay District, shall not be erected, moved, added to, or structurally altered without development plan approval from the planning and zoning commission. Any non-structural changes to the exterior of any building which is located within the Main Street Architectural Overlay District and which alter the appearance of the structure must be approved by the art and architectural advisory committee. Simple color changes may be approved by the director of planning and zoning.

Per Section 94-208- Architectural and site design, and Section 94-192 Construction of new buildings and structures (within the Main Street District) the code addresses appropriate and inappropriate exterior materials and architectural elements along with the design of accessory buildings, stating the design should reflect and coordinate with the general style of architectural inherent in the primary structure on the property.

Amending the verbiage from “~~any building or structure~~” to “any habitable building or structure” (not including garages) would allow the approval of accessory structures to be done at staff level. This would reduce redundancy in procedures, expedite the applicant’s approval process and save city resources.

Staff sees no adverse effects to the development design from these changes as the earlier stated sections of the code, Section 94-208- Architectural and site design, and Section 94-192 Construction of new buildings and structures (within the Main Street District) require appropriate exterior materials and architectural elements be incorporated in the design of accessory structures ensuring a cohesive design with the primary structure.

The proposed ordinance amendments were presented to the P&Z Commission for review and comments. The P&Z Commission supports the proposed changes to the ordinance.

Staff recommends APPROVAL of the proposed amendments to Chapter 94 –Zoning, Section 94-5 Development plan review and approval and Section 94-194 Applications for building permits.

## PUBLIC NOTICE

The Mayor and City Council of the City of Fayetteville will hold public hearings on Thursday March 17, 2016 and Thursday, April 07, 2016 at 7:00 p.m. at City Hall 240 South Glynn Street, Fayetteville, Georgia, 30214.

The purpose of these hearings is to consider text amendments to the City of Fayetteville Code of Ordinances. **Chapter 6 Advertising and Signs:** (Section 6-2) **Definitions,** (Section 6.6) **Regulated Signs** and (Section 6.7) **Construction and Maintenance Requirements-** pertaining to window signs. **Chapter 94 Zoning:** (Section 94-5) **Development plan review and approval** and (Section 94-194) **Applications for building permits-** pertaining to the project types that require approval from the planning and zoning commission. **Chapter 78 Subdivisions: Article IV. Design and Construction Guidelines-** pertaining to the creation of (Section 78-191) **Cluster Mailboxes and House Identification.**

The text of the original ordinances shall be available at City Hall for public inspection during regular business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.

**Please advertise March 16, 2016 and March 23, 2016**

**Proposed Ordinance: 0-04-16**  
**Subject Matter: Amendment to Chapter 94 (Zoning) Section 94-5 –**  
**Development Plan Review and Approval, Section 94-194 – Applications of**  
**Building Permits**  
**Date of Published Notice of Public Hearing: March 16, 2016 & March 23,**  
**2016**  
**Date First Presented at Council Public Meeting: March 17, 2016**  
**Date of Public Hearing Before City Council: March 17, 2016**  
**Date of Second Reading and Adoption: April 7, 2016**

**CITY OF FAYETTEVILLE**  
**COUNTY OF FAYETTE**  
**STATE OF GEORGIA**

**ORDINANCE NUMBER 0-04-16**  
**CITY OF FAYETTEVILLE, GEORGIA**

**PREAMBLE AND FINDINGS**

**AN ORDINANCE OF THE CITY OF FAYETTEVILLE**

**WHEREAS**, the City of Fayetteville (the “City”) has adopted a comprehensive zoning ordinance codified at Chapter 94 of the City’s Code of Ordinances; and

**WHEREAS**, the City wishes to amend portions of the zoning ordinance in order to better meet the needs of the community; to ensure cohesive development, and to reduce redundant procedures; and

**WHEREAS**, the City of Fayetteville does hereby ordain and adopt the following amendments to Chapter 94, Section 94-5-2. – Development Plan Review and Approval, and Section 94-194. - Applications for Building Permits.

**WHEREFORE THE CITY OF FAYETTEVILLE HEREBY ADOPTS AND**  
**ORDAINS THE FOLLOWING ORDINANCE:**

**ARTICLE ONE**

The City of Fayetteville’s zoning ordinance, as codified in part at Chapter 94 Section 94-5 (Development Plan review and Approval) of the City’s Code of Ordinances, is hereby amended by adding the double underlined (double underlined) language as follows:

The exterior of any habitable building or structure not located in a single-family zoning district, as defined in section 94-131, outside of the Main Street Architectural Overlay District, except for single family detached houses, (not including garages) shall not be erected, moved, added to, or structurally altered without development plan approval from the planning and zoning commission. The exterior of any habitable building or structure, in any zoning district, inside the Main Street Architectural Overlay District, (not including garages) shall not be erected, moved, added to, or structurally altered without development plan approval from the planning and zoning commission. Any non-structural changes to the exterior of any habitable building which is located within the Main Street Architectural Overlay District and which alter the appearance of the structure must be approved by the art and architectural advisory committee. Simple color changes may be approved by the director of planning and zoning.

## **ARTICLE TWO**

The City of Fayetteville's zoning ordinance, as codified in part at Chapter 94, Section 94-194 (Applications for Building Permits) of the City's Code of Ordinances, is hereby amended by adding the double underlined (double underlined) language as follows:

The exterior of any habitable building or structure, in any zoning district, inside the Main Street Architectural Overlay District, (not including garages) shall not be erected, moved, added to, or structurally altered without development plan approval from the planning and zoning commission. Any non-structural changes to the exterior of any habitable building located within the Main Street Architectural Overlay District which alter the appearance must be approved by the art and architectural advisory committee. Simple color changes may be approved by the director of planning and zoning.

Applications reviewable only by the building official (for interior work) shall not be subject to the remaining procedures of this division 3, except that applications denied by the building official, or his designee, for failure to comply with these architectural design standards shall be appealable to the mayor and city council pursuant to section 94-199. All applications shall include all information required for development plans, and required by this division 3 and required by the building official.

## **ARTICLE THREE**

This ordinance shall become immediately effective upon its second reading and adoption by the City Council.

## **ARTICLE FOUR**

The preamble of this ordinance shall be construed to be, and is hereby incorporated by reference as if fully set out herein.

**ARTICLE FIVE**

All ordinances and parts of ordinances in conflict herewith are expressly repealed.

**APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF FAYETTEVILLE** at a regular meeting of the Mayor and Council on the 7<sup>th</sup> day of April, 2016, by the following voting for adoption:

ATTEST:

\_\_\_\_\_  
Edward J. Johnson, Jr. Mayor

\_\_\_\_\_  
Scott Stacy, Mayor Pro Tem

\_\_\_\_\_  
Anne Barksdale, City Clerk

\_\_\_\_\_  
Harlan Shirley, Council Member

\_\_\_\_\_  
Kathaleen Brewer, Council Member

\_\_\_\_\_  
Paul C. Oddo, Jr., Council Member

\_\_\_\_\_  
James B. Williams, Council Member



# CITY OF FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**TO:** Mayor and Council

**VIA:** Ray Gibson, City Manager

**CC:** Brian Wismer, Director of Community Development  
Anne Barksdale, City Clerk

**FROM:** Julie Brown, Senior Planner

**DATE:** March 9, 2016

**SUBJECT:** Consider adoption of Ordinance #0-05-16 Chapter 78, Article IV. Section 78-191 Cluster Mailboxes and Address Identification

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With the U. S. Postal Service now requiring cluster mailboxes for all new subdivision developments, staff feels it is necessary to adopt a new ordinance that will address cluster mailbox design and installation requirements as well as address identification for emergency services.

Building and fire codes currently require that structures provide identification, but have no requirements for distance or lighting. The adoption of an ordinance to address these issues will ensure that emergency services can easily identify the address they are responding to.

With the city seeing its first CBU (cluster box units) installed in the Logan Park subdivision, it is important that we set a standard to maintain cohesive design and installation requirements for CBU, along with their accessory structures and individual address markers throughout the city's new developments.

In researching CBU, staff spoke with local U.S. Postal personnel to determine what is required of the developer when establishing new delivery service to a CBU. These items have been included in the proposed ordinance as well as some additional safety and design standards.

Staff requests your **ADOPTION** of the ordinance for cluster mailboxes and address identification as proposed.

## PUBLIC NOTICE

The Mayor and City Council of the City of Fayetteville will hold public hearings on Thursday March 17, 2016 and Thursday, April 07, 2016 at 7:00 p.m. at City Hall 240 South Glynn Street, Fayetteville, Georgia, 30214.

The purpose of these hearings is to consider text amendments to the City of Fayetteville Code of Ordinances. **Chapter 6 Advertising and Signs:** (Section 6-2) **Definitions,** (Section 6.6) **Regulated Signs** and (Section 6.7) **Construction and Maintenance Requirements-** pertaining to window signs. **Chapter 94 Zoning:** (Section 94-5) **Development plan review and approval** and (Section 94-194) **Applications for building permits-** pertaining to the project types that require approval from the planning and zoning commission. **Chapter 78 Subdivisions: Article IV. Design and Construction Guidelines-** pertaining to the creation of (Section 78-191) **Cluster Mailboxes and House Identification.**

The text of the original ordinances shall be available at City Hall for public inspection during regular business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.

**Please advertise March 16, 2016 and March 23, 2016**

**Proposed Ordinance: #0-05-16**  
**Subject Matter: Enactment of Section 78-191 of Code (Cluster Mailboxes and Address Identification)**  
**Date of Published Notice of Public Hearing: March 16 & March 23, 2016**  
**Date First Presented at Council Public Meeting: March 17, 2016**  
**Date of Public Hearing Before City Council: March 17, 2016**  
**Date of Second Reading and Adoption: April 7, 2016**

**CITY OF FAYETTEVILLE**  
**COUNTY OF FAYETTE**  
**STATE OF GEORGIA**

**ORDINANCE NUMBER 0-05-16**  
**CITY OF FAYETTEVILLE, GEORGIA**

**PREAMBLE AND FINDINGS**

**AN ORDINANCE OF THE CITY OF FAYETTEVILLE**

**WHEREAS**, the City of Fayetteville (the “City”) has determined that to serve the needs of the community certain regulations are needed to specifically address “Cluster Mailboxes and Address Identification” in the City’s Code; and

**WHEREAS**, the City seeks to encourage quality residential design and development throughout the City; and

**WHEREAS**, the City recognizes that the USPS requirements for cluster mailboxes in new residential developments, implemented in 2012, has led to the elimination of standard mailboxes in neighborhood developments, creating a public safety issue with respect to emergency services being able to easily identify a residential address; and

**WHEREAS**, the City desires to develop minimum architectural standards that will require cohesive cluster mailbox and address identification design; and

**WHEREAS**, these regulations are necessary to further the public safety and welfare of the community; and

**WHEREAS**, the City of Fayetteville does hereby enact the following Section 78-191, “Cluster Mailboxes and Address Identification” to the City’s Code.

**WHEREFORE THE CITY OF FAYETTEVILLE HEREBY ADOPTS**  
**AND ORDAINS THE FOLLOWING ORDINANCE:**

## ARTICLE ONE

There is hereby ordained and enacted the following language and the same shall be codified at Section 78-191 of the City's Code of Ordinances, to wit:

### **Sec. 78-191. – Cluster Mailboxes and Address Identification.**

Section 94-191 shall hereafter be known and cited as the “cluster mailbox and address identification ordinance”.

The following guidelines apply to all residential development:

*Cluster mailboxes.* In situations where the USPS determines that individual mail delivery will not be available to a new development, the following requirements shall apply:

1. Installation of the mailbox unit(s), as well as required shelters, lighting, parking, trash receptacles, and other related amenities shall be the responsibility of the developer.
2. Maintenance of the mailbox unit(s), as well as required shelters, lighting, parking, trash receptacles, and other related amenities shall be the responsibility of the homeowners. The establishment of a homeowners' association is strongly encouraged in developments where individual mail delivery will be unavailable.
3. Cluster mailbox units shall be prohibited within the public right-of-way.
4. Cluster mailbox units, and any associated structures, shall not adversely impact sight distance to any driveway or road intersection, as determined by the City of Fayetteville engineering department. Whenever feasible, the mailbox unit should be located within an amenity center, if one is proposed for the development.
5. Cluster mailbox unit(s) shall be located in area(s) that will best allow for vehicle stacking or parking without creating pedestrian safety or vehicle safety issues, and shall be approved by the City of Fayetteville engineering department. The planning and zoning department may determine a minimum number of parking spaces be required based on the size of the development.
6. A paved area with adequate ingress/egress, designed to meet the requirements of the City of Fayetteville engineering department, shall be provided to allow vehicles to pull off the roadway safely while retrieving mail.
7. All access to cluster mailbox unit(s) shall comply with current Americans with Disabilities Act and the Georgia Accessibility Code. Any sidewalks required by

other provisions of this Ordinance shall be incorporated into the mailbox area(s).

8. The mailbox unit(s) must be installed according to the manufacturer's standards and be a USPS approved design.
9. It shall be the responsibility of the developer to submit and receive approval for mailbox unit(s) design from the USPS.
10. The mailbox unit(s) and required shelter shall be exempt from the normal setback requirements; however, shelters or other structures must be submitted at the time of application for preliminary plat for review and approval by the P&Z Commission. Architectural design of required shelter and any associated structures shall be compatible with primary structures.
11. Any required cluster mailbox unit(s) and related improvements shall be installed and approved prior to the recording of the final plat.

*Address identification.*

- a. Required address identification for non-single family residential uses.
  1. New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible at all times from the street or road fronting the property.
  2. These address numbers shall be a minimum of four inches (101.6 mm) high with a minimum stroke of 0.5 inch (12.7 mm) and shall contrast in color with the background on which they are affixed.
  3. New and existing properties utilizing a mailbox or signage for address identification shall post numbers meeting the requirements of paragraphs 1 and 2 above, which can be viewed from either direction of vehicular travel.
  4. Buildings or lots with multiple buildings utilizing one street address and containing multiple commercial occupancies with separate entry doors shall post suite numbers or letters above the main entry door to each occupancy or building meeting the requirements of paragraphs 1 and 2 above.
  5. For multiple properties that share a common single private drive, each owner shall display address numbers at the vehicular access point to the private drive and at the vehicular access point to each individual building meeting the requirements of paragraphs 1 and 2 above.

6. All new office, institutional, commercial and industrial lots shall be numbered with the approved street address number and suite numbers or letters, if applicable, at the time the certificate of occupancy or the certificate of completion is issued.
- b. Required address identification for all single family residential uses.
1. New and existing residential properties shall have approved address numbers placed in a position that is plainly legible and visible at all times from the street or road fronting the property.
  2. These address numbers shall be a minimum of four inches (101.6 mm) high with a minimum stroke width of 0.5 inch (12.7 mm) and shall contrast in color with the background on which they are affixed.
  3. New and existing residential properties utilizing a mailbox or signage for address identification shall post numbers meeting the requirements of paragraphs 1 and 2 above, which can be viewed from either direction of vehicular travel.
  4. Neighborhoods, subdivisions, or residential properties utilizing a cluster mailbox or utilizing a post office box and not having individual mailboxes to use as address identification shall post individual address identification signage meeting the requirements of paragraphs 1 and 2 above.
    - A. Address signage shall be no more than ten (10) feet from the driveway and no more than twenty five (25) feet from the road.
    - B. For multiple residential properties that share a common single private drive, each owner shall display address numbers at the vehicular access point to the private drive and at the vehicular access point to each individual structure meeting the requirements of paragraphs 1 and 2 above.
  5. All new residential lots shall be numbered with the approved street address number and suite numbers or letters, if applicable, at the time the certificate of occupancy or the certificate of completion is issued.
6. It shall be the responsibility of the property owners to post and maintain the address identification at all times.

**ARTICLE TWO**

This ordinance shall become immediately effective upon its second reading and adoption by the City Council.

**ARTICLE THREE**

The preamble of this ordinance shall be construed to be, and is hereby incorporated by reference as if fully set out herein.

**ARTICLE FOUR**

All ordinances and parts of ordinances in conflict herewith are expressly repealed.

**APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF FAYETTEVILLE** at a regular meeting of the Mayor and Council on the 7<sup>th</sup> day of April, 2016, by the following voting for adoption:

ATTEST:

\_\_\_\_\_  
Edward J. Johnson, Jr. Mayor

\_\_\_\_\_  
Scott Stacy, Mayor Pro Tem

\_\_\_\_\_  
Anne Barksdale, City Clerk

\_\_\_\_\_  
Kathaleen Brewer, Council Member

\_\_\_\_\_  
Harlan Shirley, Council Member

\_\_\_\_\_  
Paul C. Oddo, Jr., Council Member

\_\_\_\_\_  
James B. Williams, Council Member



# CITY OF FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**TO:** Mayor and City Council

**VIA:** Ray Gibson, City Manager

**FROM:** Scott Pitts, Police Chief

**DATE:** March 17, 2016

**SUBJECT:** Proposed Blocking Intersection Ordinance

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Please find attached to this memorandum a copy of the proposed ordinance for Blocking Intersections, Section 82-79. The purpose for this proposal is to prevent or reduce the adverse impact of impeding vehicles from entering or exiting roadways, alleys, and driveways, by prohibiting the blocking of intersections of certain roadways, alleyways, and driveways, intersections except when so ordered by a police officer or other authorized officer. There is a state law that addresses obstructing an intersection however, it only covers certain roadways that intersection with state highways.

If approved, this ordinance will allow the city council to designate certain intersections within the city that should be properly marked with the appropriate signage "DO NOT BLOCK INTERSECTION" and would be applicable for enforcement by the city police department.

In an effort to help Fayetteville citizens and business owners in reducing the impediments of traveling through the city, staff recommends *Approval* of the ordinance number 0-6-16, Traffic and Vehicles: Blocking Intersections Sec. 82-79.

**Proposed Ordinance # 0-6-16**  
**Subject Matter: Traffic and Vehicles – Blocking Intersections**  
**Date First Presented at Council Public Meeting: 3-17-16**  
**Date of Public Hearing Before City Council: 3-17-16**  
**Date of Second Reading and Adoption: 4-7-16**

**CITY OF FAYETTEVILLE**  
**COUNTY OF FAYETTE**  
**STATE OF GEORGIA**

**ORDINANCE NUMBER 0-6-16**  
**CITY OF FAYETTEVILLE, GEORGIA**

**PREAMBLE AND FINDINGS**

**AN ORDINANCE OF THE CITY OF FAYETTEVILLE**

**WHEREAS**, the City of Fayetteville (the “City”) has determined that to serve the needs of the community certain revisions to the City Code of Ordinances are needed; and

**WHEREAS**, Section 1.04(k) of the City Charter grants the City Council the power to define, regulate and prohibit any act, practice, conduct or use of property which is detrimental, or likely to be detrimental, to the health, morals, safety, security, peace, convenience or general welfare of inhabitants of the City; and

**WHEREAS**, based on the recommendations of City staff, the Mayor and City Council find that the act of blocking an intersection creates an impediment to the natural flow of vehicular traffic and presents confusion and safety issues for the drivers of vehicles making turns to enter or exit certain roadways, alleys and driveways.

**WHEREAS**, the Mayor and City Council therefore find that it is in the best interest of the health, safety, of the motorist in the community to prevent or reduce the adverse impact of impeding vehicles from entering or exiting roadways, alleys, and driveways, prohibit the blocking of intersections of certain roadways, alleyways, and driveways, where such intersections are properly marked and signage has been erected.

**WHEREAS**, the City does hereby ordain the following amendments to its Traffic and Vehicles Ordinance.

**WHEREFORE THE CITY OF FAYETTEVILLE HEREBY ADOPTS AND ORDAINS THE FOLLOWING ORDINANCE:**

## ARTICLE ONE

The City of Fayetteville Ordinance as codified at Chapter 82, Article 3 of the City's Code of Ordinances is hereby amended by deleting the stricken (~~stricken~~) language and adding the double underlined (double underlined) language as follows:

### Sec. 82-79. - Blocking intersection.

It is unlawful for any vehicle to stop, stand or park at any time within any intersection which has been designated and marked with a "DO NOT BLOCK INTERSECTION" sign or similarly worded sign, except in compliance with the orders of a police officer or other authorized officer. No driver of a vehicle shall enter such a marked intersection if traffic conditions will not permit his or her vehicle to pass through the intersection completely, so as not to block vehicular traffic entering into the intersection from any other direction.

The city council may by ordinance or resolution designate intersections in the city for the erection and enforcement of "DO NOT BLOCK INTERSECTION" signs, or other similarly worded signs sufficient to meet the purposes of this section.

When an intersection is designated, the city shall cause signs to be erected at each of the points in the intersection where vehicular traffic enters into the intersection. These signs shall carry the wording "DO NOT BLOCK INTERSECTION" or some other similar wording. No person shall be in violation of this section unless the intersection is so designated and marked.

## ARTICLE TWO

This Ordinance shall become immediately effective upon its second reading and adoption by the City Council.

## ARTICLE THREE

The Preamble of this Ordinance shall be construed to be, and is hereby incorporated by reference as if fully set out herein.

## ARTICLE FOUR

The sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, sentence, paragraph, or section of this Ordinance shall be declared illegal by the valid judgment or decree of any court of competent jurisdiction, such an illegality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

## ARTICLE FIVE

All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

**APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF FAYETTEVILLE** at a regular meeting of the Mayor and Council on the 7<sup>th</sup> day of April, 2016, by the following voting for adoption:

ATTEST:

\_\_\_\_\_  
Edward J. Johnson, Jr. Mayor

\_\_\_\_\_  
Scott Stacy, Mayor Pro Tem

\_\_\_\_\_  
Anne Barksdale, City Clerk

\_\_\_\_\_  
Kathaleen Brewer, Council Member

\_\_\_\_\_  
Harlan Shirley, Council Member

\_\_\_\_\_  
Paul C. Oddo, Jr., Council Member

\_\_\_\_\_  
James B. Williams, Council Member



# **CITY OF FAYETTEVILLE**

## **INTEROFFICE MEMORANDUM**

**TO: Mayor and Council**

**CC: Alan Jones, Assistant City Manager/Fire Chief  
Anne Barksdale, City Clerk**

**FROM: Ray Gibson, City Manager**

**DATE: 3/10/16**

**SUBJECT: R-4-16 - SPLOST Citizen Advisory Committee**

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As discussed in our Council Work Session March 3<sup>rd</sup>, we would like to form a SPLOST Citizen Advisory Committee made up of one person chosen by the Mayor and each Council member, the only requirement being they must be a resident of the City of Fayetteville. Your appointments will be made at the March 17<sup>th</sup> Council Meeting.

We would like to have each appointment supported by the majority of City Council to ensure we are all in support of the committee. We really want your appointment to be supportive of the SPLOST concept as well as have some knowledge of the overall process but we will be educating members on the overall process at the first meeting.



# **CITY OF FAYETTEVILLE**

## **INTEROFFICE MEMORANDUM**

**TO:** Mayor and Council

**VIA:** Ray Gibson, City Manager

**CC:** Mike Bush, Director of Finance & Admin

**FROM:** Anne Barksdale, City Clerk

**DATE:** March 10, 2016

**SUBJECT:** Declaring Items for Surplus

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Below is a list of items ready to be declared surplus. Included are equipment from Public Works, a glass table top, and miscellaneous office items. Items will be auctioned through GovDeals online auction April 7<sup>th</sup> – April 21<sup>st</sup>.







# **CITY OF FAYETTEVILLE**

## **INTEROFFICE MEMORANDUM**

**TO:** Mayor and Council

**VIA:** Ray Gibson, City Manager

**CC:** Alan Jones, Assistant City Manager/Fire Chief  
Chris Hindman, Director of Public Services

**FROM:** Anne Barksdale, City Clerk

**DATE:** 3/10/16

**SUBJECT:** Executive Session

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Staff is requesting to meet in Executive Session to discuss potential litigation.