



**FAYETTEVILLE CITY COUNCIL**

Edward J. Johnson, Jr. Mayor  
Scott Stacy, Mayor Pro Tem  
Kathaleen Brewer  
Paul C. Oddo, Jr.  
Harlan Shirley  
James B. Williams

**STAFF**

Ray Gibson, City Manager  
Anne Barksdale, City Clerk

**MEETING LOCATION**

Fayetteville City Hall  
Council Chambers  
240 South Glynn Street  
Fayetteville, Ga. 30214

**MEETING TIME**

Regular Session 1<sup>st</sup> and 3<sup>rd</sup> Thursday  
of each month 7:00 p.m.

**MAYOR AND COUNCIL OFFICE**

Fayetteville City Hall  
240 South Glynn Street  
Fayetteville, Ga. 30214

Phone: 770-461-6029  
Fax: 770-460-4238

**Web Site:**

[www.fayetteville-ga.gov](http://www.fayetteville-ga.gov)

**E-Mail Address:**

[abarksdale@fayetteville-ga.gov](mailto:abarksdale@fayetteville-ga.gov)

**Agenda**  
**Fayetteville City Council Meeting**  
**Work Session**  
**February 4, 2016**  
**6:00 P.M.**

Call to Order

Opening Prayer

The Pledge of Allegiance to the Flag

**Approval of Agenda**

1. Approval Of Minutes Of The Previous Meeting

**RECOGNITIONS AND PRESENTATIONS:**

2. Presentation of the GCCMA 60<sup>th</sup> Anniversary Proclamation
3. Presentation – Southern Conservation Trust *presented by Pam Young*

**NEW BUSINESS:**

4. Consider Contract Recommendation of Insurance Broker *presented by Ray Gibson*
5. Discussion of Downtown Master Plan *presented by Brian Wismer*
6. Consider Appointment for Fayette County Transportation Committee *presented by Ray Gibson*

**REPORTS AND COMMENTS:**

7. City Manager and Staff Reports
  - Town Hall Meeting Review
  - Social Media Upgrades
8. City Council and Committee Reports
9. Mayors Comments
10. Public Comments

9. City Council and Committee Reports

10. Mayors Comments

11. Public Comments



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## *Agenda*

### *Fayetteville City Council Meeting*

### *February 4, 2016*

### *7:00 P.M.*

Call to Order

Opening Prayer

The Pledge of Allegiance to the Flag

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**City of Fayetteville**  
**Regular Mayor and City Council Meeting**  
**Minutes**  
**January 21, 2016**

**Call to Order**

The Mayor and City Council of Fayetteville met in regular session on January 21, 2016 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Edward Johnson called the meeting to order, followed by Opening Prayer led by Reverend Al Meade, Assistant Pastor of New Hope Baptist Church. Marco Pagsisihan of Boy Scout Troop 279 led those attending in the Pledge of Allegiance to the Flag. Council members present were: Harlan Shirley, Kathaleen Brewer, Paul Oddo, and James Williams. Councilmember Scott Stacy was absent. Staff members present were City Manager Ray Gibson and City Clerk Anne Barksdale.

Shirley moved to approve the agenda as presented. Brewer seconded the motion. Motion carried unanimously.

Williams moved to approve the minutes of the Regular City Council Meeting of January 7, 2016. Shirley seconded the motion. Motion carried unanimously.

**Recognitions and Presentations:**

Mayor Johnson presented New Hope Baptist Church and Sandy Creek Gospel Choir with plaques for their service to the City during the Mayor and Council swearing in ceremony on January 6<sup>th</sup>. Rev. Al Mead and Sandy Creek choir members were present to accept the plaques.

**Public Hearings:**

Mayor Johnson called Consider Beer & Wine Licenses for three (3) Flash Foods LLC, d/b/a Flash Foods #243 located at 760 Glynn Street North, #244 located at 340 Lanier Avenue East, and #245 located at 973 Highway 54 West, all for James Russell Smith.

Anne Barksdale, City Clerk said Mr. Smith will be the licensee for all three stores. All paperwork has been approved.

There were no public comments.

Shirley moved to approve Beer & Wine License for Flash Foods LLC, d/b/a Flash Foods #243 located at 760 Glynn Street North for James Russell Smith. Oddo seconded the motion. Motion carried unanimously.

Oddo moved to approve Beer & Wine License for Flash Foods LLC, d/b/a Flash Foods #244 located at 340 Lanier Avenue East for James Russell Smith. Shirley seconded the motion. Motion carried unanimously.

Oddo moved to approve Beer & Wine License for Flash Foods LLC, d/b/a Flash Foods #245 located at 973 Highway 54 West for James Russell Smith. Shirley seconded the motion. Motion carried unanimously.

**New Business:**

Mayor Johnson called Consider Approval of the Georgia Power Relocation Agreement for the Hood Avenue/S.R. 92 Realignment Project.

Chris Hindman, Director of Public Services stated as part of the Hood Avenue/S.R. 92 Realignment project, ten utility poles will need to be moved that are in conflict with the project. The total estimated cost to perform the work for the relocation of the utility poles is \$248,398.00. Through working with Georgia Power we have proven that seven of the existing utility poles are either located in the City's right of way or are located on City owned property which reduces the amount that the City will need to pay Georgia Power by \$145,329.00. This makes the City's portion of the relocation of the utility poles come to an estimated total of \$103,069.00. AT&T and Comcast infrastructure will also be relocated to the new utility poles at no cost to the City.

He requested approval of the attached contract with Georgia Power for the Utility Relocation Agreement for the work necessary to perform the relocation of the utility poles for a total estimated cost of \$103,069.00. Mr. Hindman added this money has been budgeted through the Realignment project as part of the utility relocation line item.

Shirley moved to approve the Georgia Power Relocation Agreement for the Hood Avenue/S.R. 92 Realignment Project. Williams seconded the motion. Motion carried unanimously.

Mayor Johnson called Consider Council Appointments for various boards and committees.

Ray Gibson, City Manager stated there are three appointments for Planning and Zoning:

- Re-appointment of Debra Renfroe
- Re-appointment of Derryll Anderson
- Re-appointment of Kenneth Collins

One appointment for Ethics Board:

- Re-appointment of Charles Byrd

One appointment for Art & Architectural Advisory Committee:

- Appointment of Gregg Aiken to replace unexpired term of Dennis Drewyer (through 12/31/16)

One appointment of Downtown Development Authority (from Council)

- Appointment of Harlan Shirley

One appointment of Fayette County Development Authority (from Council)

- Appointment of Mayor Johnson

Brewer moved to approve appointments as presented. Oddo seconded the motion. Motion carried unanimously.

Mayor Johnson called for approval of Mayor's Committee Appointments for 2016.

Ray Gibson, City Manager stated the following committees will be filled:

- Community and Economic Development Committee: This Committee hears matters relating to community development, zoning, historic preservation, building codes, block grants, housing projects, workforce development, business improvement districts, city public relations, industrial park development and marketing, revenue bonds, and cultural arts.

Current Committee

1. Edward Johnson (Chairman)
2. Jim Williams
3. Scott Stacy

Proposed Committee

1. Jim Williams (Chairman)
2. Scott Stacy
3. Kathaleen Brewer

- Public Services Committee: This committee hears matter relating to the physical services provided by the city such as street and alley maintenance, solid waste collection and recycling, sewer including the waste water treatment plant, water, storm water management, and facilities maintenance.

Current Committee

1. Mickey Edwards (Chairman)
2. Paul Oddo
3. Jim Williams

Proposed Committee

1. Paul Oddo (Chairman)
2. Jim Williams

### 3. Harlan Shirley

- Finance Administration Committee: This Committee considers appropriations, finances, taxation, revenues, labor relations, professional development, personnel, pensions and other benefits, insurance, audits and the city budget.

#### Current Committee

1. Paul Oddo (Chairman)
2. Ed Johnson
3. Scott Stacy

#### Proposed Committee

1. Paul Oddo (Chairman)
2. Harlan Shirley
3. Scott Stacy

- Public Safety Committee: This Committee is concerned with issues brought forth from the fire, police, emergency management services departments as well as traffic control, emergency medical services and parking.

#### Current Committee

1. Scott Stacy (Chairman)
2. Ed Johnson
3. Mickey Edwards

#### Proposed Committee

1. Scott Stacy (Chairman)
2. Paul Oddo
3. Kathaleen Brewer

Williams moved to approve Mayor's Committee Appointments for 2016 as presented. Brewer seconded the motion. Motion carried unanimously.

### **City Manager and Staff Reports:**

Ray Gibson, City Manager stated we are in the middle of new financial software implementation and are on schedule with the timeline. We should be complete by October.

Mr. Gibson stated he, along with the Mayor and Council will be attending the GMA Mayor's Day conference in Downtown Atlanta this weekend.

Mr. Gibson suggested to Council that he would like to start having work sessions prior to City Council meetings to iron out any agenda issues that come up before the actual meeting. The work sessions would begin on February 4<sup>th</sup> at 6:00pm. He added this is also open to the public.

Council agreed to begin having work sessions before each city council meeting. Mayor Johnson said this should be a very productive time for council and staff.

**Mayor's Comments:**

Mayor Johnson said he was looking forward to the GMA Mayor's Day conference this weekend.

**Public Comments:**

Mr. Joel Eberhart and Mrs. Rebecca Eberhart discussed the Hood Avenue issues of a "No Thru Truck Sign" on Gingercake Road and dump truck disturbance while trucks are using Hood Avenue as a thru-way from a construction site. They referenced city ordinance #62-4 (noise) and suggested the trucks take a shorter route to Concrete Supply.

Mayor Johnson and City Manager Ray Gibson stated they would continue to look into the matter and to see if there were any other options to divert the truck traffic from Hood Avenue.

Shirley moved to adjourn the meeting. Williams seconded the motion. The motion carried unanimously.

Respectfully submitted,

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Anne Barksdale, City Clerk



# **CITY OF FAYETTEVILLE**

## **INTEROFFICE MEMORANDUM**

**TO: Mayor and Council**

**CC: Alan Jones, Assistant City Manager/Fire Chief**

**FROM: Ray Gibson, City Manager**

**DATE: January 28, 2016**

**SUBJECT: GCCMA 60<sup>th</sup> Anniversary Proclamation**

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The Georgia City-County Management Association (GCCMA) is celebrating 60 years of service to Georgia's leaders, cities, and counties and we would like to acknowledge this with a proclamation.

## **Proclamation**

### **Georgia City-County Management Association (GCCMA) 60th Anniversary**

**WHEREAS**, the Georgia City-County Management Association (GCCMA) is celebrating 60 years of service to Georgia's leaders, cities, and counties; and

**WHEREAS**, GCCMA is the recognized affiliate organization of the International City/County Management Association (ICMA); and

**WHEREAS**, GCCMA, originally founded in 1956 by a small group of managers interested in professional development, has grown and expanded its membership to include Georgia's city and county managers and administrators, directors of regional development centers, and their principal assistants; and

**WHEREAS**, GCCMA membership represents several state agencies in addition to representatives of the Association of County Commissioners of Georgia and the Georgia Municipal Association; and

**WHEREAS**, GCCMA is revered as the premier association of professional local government leaders building sustainable communities to improve lives across Georgia; and

**WHEREAS**, GCCMA's mission is to create excellence in local governance by fostering innovation, collaboration, mentoring, networking, continuing education and other professional development opportunities; and

**WHEREAS**, GCCMA provides a variety of member services including a coaching program and two educational conferences each year, with programs emphasizing issues of special interest to Georgia Managers; GCCMA members also have access to multiple training programs on special subject matters as part of GCCMA's commitment to continuing professional development; and

**WHEREAS**, GCCMA has assisted professional local government managers in all areas of the State of Georgia in obtaining continued education and experience through scholarship and internship programs.

**NOW, THEREFORE, I, Mayor Edward Johnson**, do hereby recognize the Georgia City-County Management Association's 60<sup>th</sup> Anniversary in the year of 2016 and encourage all of our government leaders to recognize GCCMA for the significant impact the organization has made and continues to make in Georgia's communities.

**SO PROCLAIMED**, this 4<sup>th</sup> day of February, 2016.

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Edward J. Johnson, Jr., Mayor

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Anne Barksdale, City Clerk



# **CITY OF FAYETTEVILLE**

## **INTEROFFICE MEMORANDUM**

**TO:** Mayor and Council

**VIA:** Brian Wismer, Director of Community Development  
Chris Hindman, Director of Public Services

**CC:** Anne Barksdale, City Clerk

**FROM:** Ray Gibson, City Manager

**DATE:** January 28, 2016

**SUBJECT:** Presentation – Southern Conservation Trust

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Pam Young, Executive Director of Southern Conservation Trust will be present to update the City on the Ridge Nature Area.



# CITY OF FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**TO:** Mayor and Council

**VIA:** City Manager

**CC:** Mike Bush, Director of Finance and Administrative Services

**FROM:** Carleetha Talmadge, Asst. Director of Finance and Admin

**DATE:** January 28, 2016

**SUBJECT:** Employee Insurance/Benefit Services

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The City of Fayetteville solicited bids for employee insurance/benefit services on October 30, 2015 with a closing date of Thursday, December 3, 2016. The four (4) firms that submitted proposals for the City's consideration were, Edgewood Partners Insurance Center (EPIC), MSI Benefits Group, Inc., Ascension, and Shaw Hankins.

A selection committee consisting of Ray Gibson, City Manager; Alan Jones, Assistant City Manager; Mike Bush Director of Finance and Administrative Services; Barbara Dudley, Human Resources Manager and Carleetha Talmadge, Assistant Director of Finance and Administrative Services reviewed and evaluated the proposals based upon the technical criteria listed in the request for proposal. Champion Benefits, MSI Benefits, Shaw Hankins, Ascension, and Edgewood Partners Insurance Center (EPIC) all submitted proposals with the latter four companies receiving interviews. Champion Benefits did not submit a complete proposal, resulting in them being automatically removed from further consideration by the review committee.

At the conclusion of the interview process, the selection committee, based on criteria outlined in the RFP, felt that Edgewood Partners Insurance Center (EPIC) was the best overall firm in meeting the City's employee insurance and benefit needs.

Staff recommends awarding the contract for the City's employee insurance/benefit services to EPIC and authorizing the City Manager to execute the Brokerage Service Agreement (Attached). The term of the contract will be for one year with four (4) additional one-year terms.

If you have any questions or need any additional information, please do not hesitate to contact me.

This Insurance Broker Agreement (“Agreement”) is between City of Fayetteville, with principal address at 240 South Glynn Street, Fayetteville, GA 30214 (“Client”), and Edgewood Partners Insurance Center, with SE Region address at 2405 Satellite Blvd, Suite 200, Duluth, GA 30096 (“EPIC”). Client and EPIC may be referred to individually as a Party and collectively as the Parties.

EPIC and Client agree as follows:

**1. Scope of Services to be Provided by EPIC**

EPIC will provide the insurance brokerage services for Client described in Exhibit 1 (the “Services”), which may be modified from time-to-time by mutual consent of the Parties.

**2. Payment for Services**

As compensation for the Services to be rendered, EPIC will receive standard commissions from the fully insured plans placed on behalf of the employer and its employees. Additional commissions may be earned on workplace and/or other products, long term care, or other coverages that are not identified in this agreement.

The Broker of Record Letter may not be terminated or changed until the end of the applicable term as provided for in this Agreement.

Additional programs and services may be provided on a project basis for an additional fee, subject to mutual agreement of the parties and amendment of Exhibit 1.

**3. Disclosure and Record Keeping**

**A. Full Disclosure.** Client has the right to approve any arrangements and/or the utilization of any intermediaries in connection with, or arising out of, or in any way related to Client's insurance and risk management program. EPIC must seek approval from Client prior to the use of any of the above in connection with the Client's insurance and risk management program.

**B. Record Keeping.** EPIC will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers or other brokers in accordance with industry standard record retention practice or as otherwise directed by Client pursuant to its written policy.

**4. Term & Termination**

**A. Term.** This initial term of this Agreement shall be March 1, 2016 through February 28, 2017 (“Initial Term”).

**B. Automatic renewal.** Client recognizes that during the course of this Agreement, EPIC will put forth significant effort and engage Client in strategic planning for each “Benefit Year” (as defined below). Therefore, unless terminated as provided herein, the Agreement will automatically renew six (6) months prior to the end of the then current Benefit Year for an additional 12 month term. “Benefit Year” shall mean each 365-day

year during which Client's primary health benefits plan designed by EPIC in accordance with this Agreement remains effective. This contract can be automatically renewed for 4 years which means this contract may be equal to five one year contracts is not terminated by either party during the five year period.

**C. Termination.** This Agreement may be terminated by either party as follows:

- a) Effective upon thirty (30) days advance written notice to the other party stating that such other party is in breach of any of the provisions of this Agreement, provided such breach (if able to be cured) is not cured within thirty (30) days after the notice is received, or corrective actions have not been implemented to correct such breach within that period;
- b) At the discretion of either party with ninety (90) days advance written notice.

**D. Effect of Termination.** Upon termination as provided for above in Section C, EPIC shall continue to receive commissions for the then current benefit plans through the latter of the initial term of the agreement or the effective date of the termination.

## **5. Personnel**

EPIC will assign personnel according to the needs of Client and according to the disciplines required to complete the Services in a professional manner. EPIC retains the right to substitute personnel.

## **6. Client's Responsibilities**

Client will make available such reasonable information as required for EPIC to conduct its services. Such data will be made available as promptly as possible. It is understood by EPIC that the time of Client's personnel is limited, and judicious use of that time is a requirement of this Agreement.

## **7. Records and Information**

EPIC shall limit its use and disclosure of protected health information as described in HIPAA regulations.

## **8. Independent Contractor**

It is understood and agreed that EPIC is engaged by Client to perform services under this Agreement as an independent contractor. EPIC shall use its best efforts to follow written, oral, or electronically transmitted (i.e., sent via facsimile or e-mail) instructions from Client as to policy and procedure.

## **9. Fiduciary Responsibility**

Client acknowledges that: (i) EPIC shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans; (ii) EPIC shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans; and (iii) EPIC shall perform services pursuant to this Agreement in a non-fiduciary capacity. Client agrees to notify EPIC as soon as possible of any proposed amendments to the plans' legal documents to the extent that the amendments would affect EPIC in the performance of its obligations under this Agreement. Client agrees to submit (or cause its agent, EPIC, or vendors to submit ) all information in its (or their) control reasonably necessary for EPIC to perform the services covered by this Agreement.

**10. Miscellaneous Provisions**

This Agreement supersedes all prior agreements and understandings between the Parties, and all prior discussions, whether written or oral, and is intended by the Parties as the complete and exclusive statement of their entire Agreement. No modification, addition to, or waiver of any of the terms of this Agreement shall be effective unless in writing and signed by an authorized officer of EPIC.

No action to enforce any claim arising out of or in connecting with the services which are the subject matter of this Agreement shall be brought by Client against EPIC more than one year after the cause of action has accrued.

Any dispute between the Parties shall be submitted to binding arbitration, and the prevailing party shall be entitled to reasonable attorney fees and costs, including witness fees and arbitration expenses.

This Agreement was the result of negotiation between the Parties. The Parties agree that for the purpose of interpreting this Agreement they shall be deemed to have jointly authored each and every provision.

This Agreement shall be construed in accordance with the laws of Georgia for contracts made within that state. The Parties agree that the exclusive jurisdiction and venue for any suit or arbitration relating to this Agreement, including its formation, performance and/or breach, shall be in the State of Georgia.

The Parties hereto have each caused this Agreement to be executed by their duly authorized representatives.

**City of Fayetteville (“Client”)**

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Title*

**Edgewood Partners Insurance Center (“EPIC”)**

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Title*

## **Exhibit 1**

### ***Services to be Performed***

The following benefits brokerage and/or consulting services will be provided by EPIC for the agreed upon compensation to support the strategic design, management and delivery of benefits services to the City of Fayetteville and its employees.

#### **Strategic Planning and Risk Management**

- Define and prioritize strategic health and welfare plan objectives aligned with organizational objectives and risk management philosophy
- Help define and prioritize health and wellness objectives for your workforce
- Present annual analysis of current and proposed plan designs, pricing and administrative processes that support Client's overall objectives
- Conduct pre-renewal strategy meeting to set priorities and renewal timeline, generally 180 days prior to renewal
- Provide a proactive, multi-year strategy based on defined organizational and workforce objectives
- Provide plan and claims benchmarking data

#### **Program Management and Plan Design**

- Plan marketing, by coverage, to validate pricing and plan comprehensiveness and competitiveness
- Annual analysis, review and presentation of current and proposed plan designs, pricing and administrative processes
- Represent Client in negotiations and agreements with the insurance carriers and plan administrators
- Evaluate insurer/vendor financial ratings and accreditations
- Evaluate provider networks, conduct provider disruption analysis, and assist in selecting alternative delivery systems
- Wellness Program Development including strategic consulting support to address key cost management and employee health issues

#### **Financial Analysis and Monitoring**

- Analyze and proactively manage your plan costs
- Review current & alternative funding methods and processes
- Analyze and report claim utilization trends and costs
- Develop renewal analysis based on prevailing practices to support vendor negotiations
- Use contribution modeling to ensure appropriate rate setting and level of funding
- Provider preference surveys and disruption analysis when considering a medical or dental carrier change

#### **Compliance and Legislation**

- Deliver a compliance review and action plan within the first year of the partnership
- Advise on overall plan compliance with regards to federal and state mandated benefits and employer/organization obligations

- Advise on ERISA requirements, where applicable
- Provide template of "wrap" SPD language to be used, if desired by Client
- Prepare and deliver legislative updates and urgent bulletins relating to changes in benefits law via e-mail
- Full COBRA and FSA evaluation and ongoing management of TPA relationships
- HIPAA compliance assistance including: review of current plan documents and discuss recommendations with regards to the HIPAA compliance strategy, sample policies and procedures documents, sample authorizations, and privacy official training
- Provide access to EPIC client seminars and Webinars addressing updated regulations and leading benefits issues

### **Client Management and Ongoing Administrative Services**

- Attend and lead regularly scheduled planning and management meetings
- Develop and manage new health and welfare vendor implementation
- Develop and maintain annual service calendar with key dates and action items
- Serve as liaison between client and insurers/vendors
- Facilitate resolution of routine employee claim and eligibility questions and issues
- Review of insurance contracts for accuracy and interpret key provisions
- Notify Client of material changes to carrier plans, network or financial position throughout the plan year
- Full coordination and communication of benefit changes and updates to COBRA TPA
- Provide access to employer and employee publications on trends including emails, payroll stuffers, and posters
- Employee Advocacy (Customer Support Center)
  - Employee advocacy with local phone number and email address
  - Reporting on employee advocacy calls and identification of opportunities for additional employee education
  - Customer service hours: 8:30-5:00 Eastern Time, Monday-Friday

### **Human Resources Support**

- Provide access to Think HR, a dedicated team of HR professionals providing phone and email support to the team of Client

### **Communication Planning & Education/Customized Toolkit**

- Identify communication goals and objectives through communication strategy/planning session
- Review existing benefits communications
- Create detailed communication plan
- Assist with planning and facilitation of open enrollment meetings
- Coordination of vendor supplies and attendance at open enrollment meetings
- Develop employee communication materials as follows:
  - Comprehensive benefits guides that include required notices such as HIPAA, CHIPRA, Women's Cancer Act, etc.
  - Benefits at a Glance summaries
  - Open Enrollment Posters/Announcement
- Provide employee wallet cards with the contact information for all plans including customer service numbers and carrier websites at annual renewal

- Provide benefits technology consulting support to help you identify and implement a system that allows Client to deliver effective benefits enrollment, administration and communication solutions to employees
- Assist with planning of a Health Fair for employees.

Services provided in addition to the above outlined standard scope of services may require an additional fee.



# **CITY OF FAYETTEVILLE**

## **INTEROFFICE MEMORANDUM**

**TO: Mayor and Council**

**VIA: Ray Gibson, City Manager**

**CC: Anne Barksdale, City Clerk**

**FROM: Brian Wismer, Director of Community Development**

**DATE: January 28, 2016**

**SUBJECT: Presentation of draft concept for Downtown Master Plan**

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### **Project Information**

The City of Fayetteville is currently in the process of developing a Downtown Master Plan with the assistance of Foley Design Group serving as consultants and designers of the plan. This planning effort will develop a community vision that creates more opportunities for residents and business to thrive in an expanded downtown district. Important aspects in the plan will define appropriate density levels, creation of park/amenity space, improved vehicular traffic flow and safety.

In November of 2015, the first draft was presented to the public in a Town Hall meeting and attendees were able to provide comments on the direction of the plan. Staff has worked with the consultants to incorporate those comments into the latest draft of the plan, which will be presented at the February 4 City Council meeting. A separate public forum will be scheduled to garner additional citizen comments, but this will allow City Council to view and comment on the plan in advance of that meeting, to be scheduled later in February.



# **CITY OF FAYETTEVILLE**

## **INTEROFFICE MEMORANDUM**

**TO: Mayor and Council**

**CC: Anne Barksdale, City Clerk  
Brian Wismer, Director of Community Development**

**FROM: Ray Gibson, City Manager**

**DATE: 1/12/16**

**SUBJECT: Mayor's Committee Appointment – Transportation Committee**

Council will need to appoint a representative to the newly formed Fayette County Transportation Committee.